

**RESOLUTION OF THE BOARD OF DIRECTORS OF OCEAN CHARTER SCHOOL
TO AUTHORIZE COURSE ASSIGNMENT CONSISTENT WITH EDUCATION CODE §
44258.3**

WHEREAS, the Board of Directors of Ocean Charter School, (“OCS”) can assign the holder of a credential to teach another subject consistent with Education Code § 44258.3, provided that the Board verifies the teacher has adequate knowledge of the subject matter to be taught;

WHEREAS, OCS academic staff and **Karen Fenswick** desire that the teacher be assigned to teach **Study Skills at Ocean Charter School**;

WHEREAS, Kristy Mack-Fett conducted a review to confirm **Karen Fenswick** has the subject matter competence necessary to teach **Study Skills** and reached this conclusion following review methods set forth in OCS’s Teacher Assignment Policy, which can include observation, oral interviews, demonstration lessons, presentation of curricular portfolios, and written examinations;

WHEREAS, Kristy Mack-Fett conducted an assessment and determined there was sufficient evidence of **Karen Fenswick’s** knowledge of the subject matter to be taught and at the grade level to be taught using some of the criteria set forth in the Teacher Assignment Policy, which include: successful prior teaching experience of the subject; successful completion of intensive professional development in the subject to be taught; review of portfolio/resume containing evidence of demonstrated knowledge; results of oral interviews; practical experience; passage of an examination that is valid for the subject and grade level; observation over time of the teacher in the subject in the grade level currently being taught; observation of a demonstration lesson in the subject and at relevant grade level; and completion of relevant college or university course work; and

WHEREAS, the Board desires to approve the assignment of **Karen Fenswick** to teach **Study Skills** at OCS for the 2026-27 school year and any school year thereafter so long as the teacher consents to the assignment.

NOW, THEREFORE, this Board hereby finds, resolves, and orders as follows:

Section 1. Recitals Correct. The Board hereby finds and declares the foregoing recitals to be true and correct.

Section 2. Verifying the Adequacy of Subject Matter Knowledge. The Board hereby finds that OCS staff verified **Karen Fenswick** subject matter knowledge of **Study Skills**.

Section 3. Finding of Adequate Knowledge and Assignment. Pursuant to the foregoing and based on more than one of the required methods of verification, the Board hereby finds that **Karen Fenswick** has adequate knowledge to teach in the subject matter of **Study Skills** and hereby authorizes and ratifies the assignment of **Karen Fenswick** to teach **Study Skills** consistent with Education Code § 44258.3.

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Directors of Ocean Charter School, a California nonprofit public benefit corporation, County of Los Angeles, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Ocean Charter School, which was duly held on the 6th day of August, 2026, at which meeting a quorum of the members of the Board of Directors was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

WITNESS my hand this 6th day of August, 2026.

Maya Rao

Secretary of the Board of Directors of
Ocean Charter School