



PROJECT OUTLINE

for

OCEAN CHARTER SCHOOL

SY 2026-2027

PREPARED AND PRESENTED BY

LEEZA WOODBURY, MDA, RDN
OWNER

CONFIDENTIAL

ABOUT NOURISH PARTNERS



A LITTLE BIT ABOUT OUR HUMBLE COMPANY

While our name is new, our experience is not! The Nourish Partners team has over 40 years experience in school nutrition programs. As former directors, experienced school food consultants, menu planner, chefs and Registered Dietitians, the Nourish Partners team brings a breadth of knowledge and insight into what we do. School nutrition programs are riddled with constant change and tight oversight by state and federal entities. That's where we come in! Our goal is to relieve some of the burdens associated with operating a successful and unique program. Our support is well-crafted and strategic to help you efficiently and effectively implement change and create sustainable outcomes in your program.

SCOPE OF WORK

CONSULTING/COACHING SUPPORT

JULY 1, 2026 - JUNE 30, 2027

- Support with all annual school meal program requirements
 - Ensure all applicable deadlines are met
 - Complete & provide coaching for all applicable meal program reports, documents & forms
 - Provide technical assistance throughout the school year
 - **Support and train** the team on topics needed to ensure program compliance
 - Regularly scheduled check-in calls with Food Service team + on-call support
 - Support annual CNIPS applications for all applicable programs
 - Reconcile monthly reimbursement claims
 - Support with annual Verification process (If applicable)
 - Conduct annual site monitoring (virtually)
 - *In-person site monitoring is a separate fee. Let us know if you are interested in in-person monitoring and a scope/fee structure can be provided.*
 - Coordinate & conduct annual training for all meal program staff (virtually)
 - Project manage and support Administrative Review & Procurement Audits
- Exclusions:
- Nourish Partners does not process meal applications / alternate income forms, import direct certification files or assign eligibility data.

GRAND TOTAL (CAN BE BILLED QUARTERLY OR ANNUALLY)

\$12,000

Please let us know if you have any additional questions on what support is available or if your needs are different than what is proposed.

SIGNATURES

By signing below, I agree to the services outlined in this proposal.

Name of Authorized Representative

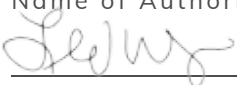
Signature of Authorized Representative

Organization Name

Date

Leeza Woodbury

Name of Authorized Representative



Signature of Authorized Representative

Nourish Partners

Organization Name

4/01/2026

Date

CONFIDENTIAL

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