

## Plan for Committee on Assignments

Education Code § 44258.7(d)

Ocean Charter School (“OCS”) will implement this Plan for Committee on Assignments, which governs the Committee on Assignments, including the procedures to be used to approve teacher assignments to non-core academic elective courses consistent with Education Code section 44258.7, subdivisions (c) and (d) for the benefit of the OCS community. “Elective course” for this purpose is a course that does not grant graduation credit for English, Mathematics, Science, or Social Science.

OCS’s Plan for Committee on Assignments shall be as follows:

1. Committee Members: The Board approves the initial Committee on Assignment as Emily Smith, Rosy DePaul, Kristy Mack-Fett and Megan Helms with a one-year term starting on August 1, 2024.
2. Procedure for Selecting Committee Membership: The Committee on Assignment shall consist of two teachers who are selected by teacher(s) and two administrators who are selected by administrator(s).
3. Term of Office for Committee Members: Committee members will serve one-year terms until their successor is elected. There are no term limits. A Committee member may be removed by a majority vote of the members of the Committee.
4. Criteria for Considering Teacher Qualifications: The Committee will consider one or more of the following criteria when determining teacher qualifications for assignments:
  - College coursework and/or certificate of competence
  - Relevant practical experience, including volunteer work or extracurricular activities
  - Successful completion of relevant professional growth activities/experiences
  - Results of oral interviews
  - Review of portfolio and instructional plan containing evidence of demonstrated knowledge
  - Such other criteria as deemed appropriate by the Committee
5. Committee Authorization and Documentation: The Committee can recommend and approve an assignment via electronic communication. If a Committee approves an assignment for an elective course, the Executive Director or designee shall maintain the Review and Approval Form.
6. Term of Committee Authorization: Assignments approved by the Committee will be for a maximum of one school year, but may be extended in subsequent years by action of the Committee.

**Plan for Committee on Assignments Authorized and Approved by:**

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Kristy Mack-Fett  
Executive Director

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Date

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Laura Stoland  
Board Chair

\_\_\_\_\_  
Date