

Governance Committee Meeting Minutes 5-15-25

Ocean Charter School Governance Committee Meeting

May 15, 2025

Ocean Charter School Campus – Rose Room #133

Called to order by Joshua Stokes, Governance Committee Chair and convened at 5:38 p.m.

Members Present: Megan Helms, Joshua Stokes, Sue Ingles, and Glenda Silva (starting at 5:48)

Open Forum

- None.

Regular Session

- Review and possible approval of March 20, 2025 Governance Committee Meeting minutes.
 - Sue moved, Megan seconded. Josh in favor.
- Review and possible approval of 2025 - 2026 Governance Committee Meeting Calendar
 - Calendar is edited such that the October meeting will be on Tuesday, October 21.
 - Calendar is edited such that the December meeting will be Thursday, December 18.
 - Megan moved, Sue seconded, Josh in favor.
- Review of Campus Safety Drills
 - School conducts monthly safety drills. Administration has also provided information to the school community about the drills in response to parent questions.
- Review and possible recommendation of Volunteer and Visitor Guidelines
 - The committee voted to:
 - Add a reference to the Observation Policy in Paragraph 1 of the Visitation Policy.
 - Remove references to covid vaccination and negative covid test from volunteer requirements.
 - Remove final sentence of Paragraph 8 of the visitation guidelines.
 - Remove paragraph 11 of the visitation guidelines.

- Strike “without following the posted requirements” from Paragraph 1 of the Penalties section.
 - Change “Guidelines” to “Policy” and add Policy to the title of the section concerning ICE.
 - Glenda moved to send to the board as amended. Megan seconded. Unanimous.
- Review and possible recommendation of Recess Policy
 - After discussion, no changes were made.
- Review and possible recommendation of Anti Bullying Policy.
 - Paragraph 2 is amended to say: “As used in this policy, discrimination, harassment, intimidation, and bullying are described as the intentional conduct, including verbal, physical, written communication or cyber-bullying, including cyber sexual bullying, directed at another student for any reason, including but not limited to the actual or perceived characteristics of mental or physical disability . .
 - Glenda moved to send this amended policy back to the board. Sue seconded. Unanimous.
- Review and possible recommendation of Late Pick-Up Policy
 - Awaiting draft from the lawyers.
- Review and possible recommendation of Parent Student Handbook 2025-2026 Draft
 - Glenda moved, Sue seconded to send the Parent Student Handbook 2025-26 Draft to the board as amended. Unanimous vote.
- Review and possible recommendation of Employee Handbook 2025 - 2026 Draft
 - No changes from prior year. Megan moved to send to the board unchanged. Sue seconded. Unanimous.
- Review and possible recommendation of Dyslexia Screener options
 - The Committee decided to recommend the Multitudes screener to the Board. Glenda moved, Sue seconded. Unanimous.
- Review and possible recommendation of Instructional Continuity Plan
 - Josh moved to recommend the Instructional Continuity Plan to the Board, Glenda seconded. Unanimous.

- Review and possible recommendation of Comprehensive School Safety Plan
 - The new version will include the Instructional Continuity Plan.
 - Megan moved to recommend to the board as amended. Sue seconded.
Unanimous.
- Review and possible and possible recommendation of LCAP draft
 - Josh moves to send the draft to the board when we get it. Glenda seconded.
Unanimous.

Meeting adjourned 7:33 p.m.