

# **Instructional Continuity Plan**

## Communication:

No later than 5 days after an emergency, Ocean Charter School will establish communication with the school community (employees, parents, and students).

The communication will include school updates, and plans for providing instruction in the upcoming days.

## Instruction:

Within 10 days of the emergency, Ocean Charter School will develop and communicate a plan for students to continue instruction by either;

- Remote instruction
- Hybrid instruction
- In-person instruction

## Technology:

Within 10 days of the emergency, Ocean Charter School will survey the student body to determine the need for student devices and/or internet hotspots. OCS will schedule a pick-up event for any family in need of devices or tech support.

## Instruction and Assessment:

Within 10 days of the emergency, OCS will determine how faculty will conduct instruction using the appropriate method based on the state of the emergency.

OCS will determine the means of assessment for both attendance and academics, and how to record and report that data to the appropriate agencies.

## SPED/ELL Accommodations:

Within 10 days of the emergency, OCS will work with the LAUSD SPED team, as well as the OCS Intervention team to establish needs for accommodations and continuation of supports. These teams will communicate with families on the plans for services, and document the outreach and services appropriately.

## Access:

Within 10 days of the emergency, OCS will assess challenges with access to ICP plans, and create steps to address any access issues.

Professional Learning:

Within 10 days of the emergency, OCS will schedule professional learning with employees to discuss the current state of emergency, plans according to the timeline of possibilities for continued instruction, campus work during the emergency, and goals for returning to campus after the emergency.

Wellbeing:

Within 10 days, OCS will ensure the community is aware of the OCS CARE team; the tool for requesting help during the emergency and reporting hardships. The CARE team will be managed by the OCS administration, and dispatch assistance with:

- Counseling
- Academic support
- Technology support
- Community services
  - Medical
  - Food
  - Shelter
  - Childcare