

2025 Lunch Vendor bid: Vendor Q & A

Q&A updated and shared on May 19, 2025

Q: There will be 12 taste test participants, but how many entrees per person should we bring? Since we are expected to bring both breakfast and lunch meals (ex. 1 breakfast + 1 entrée per person, or 2 breakfast + 3 lunches per person).

A: Per our Taste Test Details and Scorecard, for Breakfast, please bring both hot and cold/room temperature entrées, so 2 kinds of breakfast. For lunch, you may serve a maximum of three entrées per person. You can choose to bring one, two, or three sample-sized entrées per person, depending on your preference.

Below Q&A updated and shared on May 14, 2025

Q: Regarding the menu, we noticed that beef is not permitted. Could you please confirm if this is a mandatory requirement and share the reason behind this restriction?

A: Our community aims to move toward environmentally sustainable as possible. From the middle of SY 2023-2024, we are collaboratively working with our current lunch vendor to remove all the red meat from our menu. Also, our Monday lunch menu is “Meatless Monday”.

Q: Could you please provide details about the desired delivery window for the meals?

A: Hot lunch needs to be received on the day, no later than 10:30 am. All temperature checks and meal counts need to be completed and ready to be serve by 11:30 am, when the first class arrives.

Q: We noted that an oven is available on-site. We were wondering if there is a specific reason why the RFP requires lunches to be delivered hot instead of being heated at the school.

A: We are operating our kitchen with very minimal staff. We heat our hot breakfast in the morning twice a week, but for us to serve lunch from 11:30 am, we need to receive hot and ready-to-serve lunches.

Q: How many participants should we prepare meals for?

A: We are looking for approximately 12 participants for food tasting.

Q: Should the meals be breakfast and lunch, or just lunch?

A: Please refer to Taste Test Details and Scorecard PDF.

Q: Would you like us to provide the taste test meals as family style in trays, or individually packaged?

A: Please bring it in family style

Q: Are there any other requirements or specifications regarding the taste test that we should be aware of?

A: Please refer to Taste Test Details and Scorecard PDF.

Q: When are you planning to share more information about the taste testing, such as menu and other guidelines?

A: Please refer to Taste Test Details and Scorecard PDF.