

Ocean Charter School

Location Code: 5962

2024-2025

Comprehensive School Safety Plan

Compliance Tool for a Comprehensive School Safety Plan California *Education Code* sections 32280–32289.5

Required and Recommended Components for a Comprehensive School Safety Plan

**Note:** This tool is designed to assist schools in developing and updating Comprehensive School Safety Plans (CSSPs). Use of this tool is optional. Each school, school district, and county office of education is responsible for compliance and familiarity with all sections of California *Education Code* sections 32280–32289.5.

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| **Section 32280** | **Mandate Met** | **Comments, Suggested Details** (resources, activities, etc.) |
| It is the intent of the Legislature that all school staff be trained on the CSSP | 8/8/24 – All employee in-service training | In service training for SERT and EP Plan, Health and Safety Vector video trainings, Health Emergency trainings (seizure, Narcan, EpiPen, etc.) |

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| **Section 32281** | **Mandate Met**  (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(b)(1)** Plan is written and developed by a school site council (SSC)  **(2)** The SSC may delegate this responsibility to a safety planning committee made up of principal/designee, teacher, parent of child who attends the school, classified employee, and others, if desired | 7/24/24 – Current Document | Planning committee roster:  Kristy Mack-Fett  Megan Helms  Debbie Tripp  Gina Garcia-Sharp  Jasmine Lavender  Tomoko Seo  Maryangee Cano  Angela Rodriguez |
| **(b)(3)** SSC/Planning Committee consulted with a representative from a law enforcement agency, a fire department, and other first responder entities in the writing and development of the CSSP  The CSSP and any updates made to the plan must be shared with the law enforcement agency, the fire department, and the other first responder entities  Effective January 1, 2019, Assembly Bill 1747 expanded the requirements of this section as noted here | 9/27/24 – CSSP sent to LAPD: [contact.lapdonline@gmail.com](mailto:contact.lapdonline@gmail.com), and LAFD CERT: [lafdcert@lacity.org](mailto:lafdcert@lacity.org),  For expertise on school safety procedures and emergency preparedness tactics, and thoughts on our SERT plan. |  |

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| **Section 32282** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(a)** CSSP includes, but is not limited to the following: |  |  |
| 1. An assessment of the current status of school crime at the school and at school-related functions that may be accomplished by reviewing one or more of the following types of information, is included:    * Office Referrals    * Property Damage data    * Suspension/Expulsion data    * Attendance rates/School Attendance Review Board    * California Healthy Kids Survey    * School Improvement Plan | 8/6/24 – See notes | OCS [Behavior Reporting system](https://www.digisigner.com/online/showTemplate?linkId=896964c5-345f-4650-a998-e78731efe976), Discipline Procedures in the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/), CALPADS incident reporting, SART plan in the Truancy and Attendance Intervention section of the Parent Handbook, Chronic Absenteeism letters and meetings, CA Healthy Kids survey results, WASC accreditation |
|  | Weekly SSC/administration meetings to discuss state of school and action plans |
| **(2)** Appropriate strategies and programs that provide and maintain a high level of school safety and address the school’s procedures for complying with existing laws related to school safety are identified. These include but are not limited to the following: |  |  |
| **(A)** Child Abuse Reporting procedures | 8/6/24 | See the Child Abuse Reporting Policy in the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/), as well as the Employee Handbook |
| **(B)** Disaster procedures, routine and emergency  plans, and crisis response plan are developed  and include adaptations for pupils with disabilities  and the following: | OCS collaborates with the Readiness and Emergency Management for Schools https://rems.ed.gov/ | OCS uses the Standardized  Emergency Management  System as detailed in the  California Emergency  Services Act 8607 and the  supporting *California Code*  *of Regulations* |

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| **Section 32282** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| 1. Earthquake emergency procedure system that includes:    1. A school building disaster plan   **Note:** Building disaster plan emergency procedures and drills for the following situations that may be associated with an earthquake or other emergency event should be developed and adapted to each school’s needs and circumstances in collaboration with first responders and community partners. These situations may include but are not limited to:  Fire; Relocation/Evacuation; Bomb Threat; Bioterrorism/Hazardous Materials; Earthquake; Flood; Power Failure/Blackout; Intruders/Solicitors;  Weapons/Assault/Hostage; Explosion; Gas/Fumes   * 1. a drop procedure (students and staff take cover) drop procedure practice must be held once each quarter in elementary; once each semester in secondary schools   2. protective measures to be taken before, during, and after an earthquake   3. a program to ensure that pupils, and certificated and classified staff are aware of and are trained in the procedures | 8-6-24 | Please see a summary of the [OCS SERT Plan](https://docs.google.com/document/d/1wUN-re0V_hbK6lAJ4OsPg8BfjOy9uQDN/edit?usp=sharing&ouid=116388743245734022762&rtpof=true&sd=true). For more details about this plan, please email operations@oceancs.org. |
| (ii) Procedures are established to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency | Communication with American Red Cross on 8/6/24 at LosAngelesRegion@redcross.org | https://www.redcross.org/local/california/los-angeles.html |
| **(C)** Suspension/Expulsion policies and procedures | 8-6-24 | See the Tiered Behavior Intervention section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(D)** Procedures to notify teachers of dangerous pupils | 8-6-2024 – [Care Team Process](https://docs.google.com/document/d/1XbuA1EjN8pTW1gkwar5NH-Q-Tm9gQ5dhrjMhc4yrzVY/edit?usp=sharing) | Must be documented on Internal Case Management Log |

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| **Section 32282** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(E)** Discrimination and Harassment Policy that includes hate crime reporting procedures and policies | 8-6-24 | See the Title IX section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(F)** Schoolwide Dress Code – No images are permitted, including gang-related logos and images | 8-6-24 | See the Dress Code section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(G)** Procedures for safe ingress and egress of pupils, parents, and school employees to and from school site | 8-6-24 | See the Campus Access section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(H)** Maintain a safe and orderly environment conducive to learning at the school | 8-6-24 | See the Social Responsibility and Environment section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(I)** Rules and procedures on school discipline are established | 8-6-24 | See the Tiered Behavior Intervention section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/) |
| **(J)** Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on school campuses and at school-related functions must be developed. The procedures to prepare for active shooters or other armed assailants are based on the specific needs and context of each school and community  **Note:** Effective January 1, 2019, AB 1747 requires the inclusion of these procedures | 8-6-24 – After School SERT Plan (email [operations@oceancs.org](mailto:operations@oceancs.org) for details)[, SERT Plan](https://docs.google.com/document/d/1wUN-re0V_hbK6lAJ4OsPg8BfjOy9uQDN/edit?usp=sharing&ouid=116388743245734022762&rtpof=true&sd=true) summary (please email operations@oceancs.org for more details) | Ongoing consultations on SERT plan - https://www.lapdcsp.org/ |
| **(c)** Where practical, consult, cooperate and coordinate with other school site councils or school safety planning committees | Committee and Board Mtgs | Governance, Board of Trustees, DEIC, public stakeholders |
| **(d)** Evaluate and amend the plan as needed and at least once each year, to ensure the plan is properly implemented  An updated file of all non-sensitive safety-related plans and materials is readily available for inspection by the public (make web-safer version to post on website) | [www.oceancs.org](http://www.oceancs.org)  SERT, EP, and CSSP is updated before the start of each school year. | Please see website for board approved CSSP |

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| **Section 32282** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(e)** The Legislature encourages that policies and procedures aimed at the prevention of bullying be included in the CSSP  **Note:** Effective January 1, 2019, Assembly Bill 2291 requires local educational agencies to adopt, on or before December 31, 2019, procedures for prevention of acts of bullying, including cyberbullying. The bill does not require that these procedures be placed in the CSSP, however, they may be placed in it  AB 2291 requires that schools operated by a school district or county office of education (COE) and charter schools annually make bullying and cyberbullying training available to certificated school site employees and all other employees who have regular interaction with pupils | Training video assigned to employees: <https://oceancharterschool-ccsa.safeschools.com/training/launch/course_version/837464BA-5639-11E9-9764-86AC2E253C89?splash=0> | See the Bullying and Cyberbullying Prevention Procedures section of the [Parent/Student Handbook](https://oceancs.org/parents/parent-student-handbook/)  Cyberbullying training by Vector videos for employees. |

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| **Section 32282.1** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| 1. Schools are encouraged to include clear guidelines for the roles and responsibilities of the positions listed below (if used by the district):    * Mental health professionals, school counselors    * Community intervention professionals    * School resource officers, police officers on campus 2. The guidelines are encouraged to include strategies to create and maintain positive school climate and mental health protocols for the care of students who have witnessed a violent act at any time | 8-1-2020 – [Care Team Process](https://docs.google.com/document/d/1XbuA1EjN8pTW1gkwar5NH-Q-Tm9gQ5dhrjMhc4yrzVY/edit?usp=sharing) | School counselors – independent contractors and Charters Choice |

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| **Section 32284** | **Mandate Made** (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| Plan **may** include procedures for responding to the release of a pesticide or other toxic substance from properties located within one-quarter mile of a school | 8-6-24 [- SERT Plan](https://docs.google.com/document/d/1wUN-re0V_hbK6lAJ4OsPg8BfjOy9uQDN/edit?usp=sharing&ouid=116388743245734022762&rtpof=true&sd=true) | Code Yellow |

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| **Section 32286** | **Mandate Made**  (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(a)** Each school review, update, and adopt its  plan by March 1, every year | To be approved 10/10/24 | See Section 32288 for  guidance on school  district or COE approval  timeline |

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| **Section 32288** | **Mandate Made**  (date, plan) | **Comments, Suggested Details** (resources, activities, etc.) |
| **(a)** Submit the plan to school district office or COE for approval | To be submitted to LACOE Superintendent Duardo and LAUSD Superintendent Carvalho on 10/11/24 once approved by OCS board | California Department of Education recommends that the plans be approved within a month of school approval or as soon as possible |
| **(b)(1)** Before adopting its CSSP, SSC/Planning Committee presented the school safety plan at a public meeting at the school site that allowed for public opinions | Present at Board Mtg on 10/10/24 | See notification requirements in Section 32288(b)(2) and  recommendations in Section 32288(b)(3) |
| **(c)** Each school district or COE must annually notify the CDE by October 15 of any schools that have not complied with Section 32281 |  |  |

**Note:** This tool is designed to assist schools in developing and updating CSSPs. Use of this tool is optional. Each school, school district, and COE is responsible for compliance and familiarity with all sections and requirements of California *Education Code* sections 32280–32289.5.