

Minutes - Approved
Ocean Charter School Board Meeting
June 3, 2024

Board Members Present: Laura Stoland, Ed Eadon, Maya Rao, Tammy Stanton, Jennifer Jacobus, Dominique DjeDje, Josh Stokes

A quorum was present

Also present: OCS Executive Director Kristy Mack Fett; and from Excellent Education Development, Ayanthy Peiris joined via zoom.

The meeting was called to order at 6:01 pm

Open Forum

No one spoke during open forum

Board Composition and Officers

a. The officers for the 2024-25 school year were reviewed. Sue Ingles is stepping down as Secretary.

MOTION: Laura Stoland moved to nominate Maya Rao as Board Secretary. Ed Eadon Seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

Ed Eadon is stepping down as Chair of the Governance Committee and Vice Chair.

MOTION: Tammy Stanton moved to nominate Josh Stokes as Board Vice Chair and as Chair of the Governance Committee. Jennifer Jacobus Seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

b. Board member terms were reviewed. Ed Eadon's term is ending on 6/30/24.

MOTION: Laura Stoland moved to extend Ed Eadon's term as a trustee and to serve on the Evaluation SARB and Audit committee. Josh Stokes seconded. All present were in favor and the motion passed

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

Laura Stoland's term as a trustee and as Board Chair is ending on 6/30/24.

MOTION: Josh Stokes moved to renew Laura Stoland's term as a trustee and Board Chair. Dominique DjeDje Seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			

Mark Galanty				x					
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Tammy Stanton’s term as a trustee and as Treasurer is ending on 6/30/24.

MOTION: Laura Stoland moved to renew Tammy Stanton’s term as trustee and Treasurer. Josh Stokes seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

c. Discuss new board member candidates

- Laura presented the name of a potential new board member - David Hyune. David is well networked, has a great skill set that is directly relevant and a good replacement for Mark Galanty, who is stepping down from his position on the Board.
- Suh Chen Hsiao, who was previously put forward as a possible candidate by Kristy won’t be able to serve at this time.
- There was an election for a new Parent Collective representative and Jennie Karrer won unanimously. She will be the next Coordinator of Fundraising for the Parent Collective and a new member of the Board.

MOTION: Maya Rao moved to appoint Jennie Karrer to the Parent Collective Seat on the Board of Trustees. Josh seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			

Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

- Sadness was expressed by the board members about the departure of Jennifer Jacobus from the board when her term ends on 6/30/24.

Finance

a. Ayanthy presented the April 2024 Financial Report. At the end of month 9 enrollment is 567, 9 students higher than budget. The ADA rate is 94.7% and ADA is 533.44, 8.92 ADA higher than budget. Projected Operating Net Income is at \$473K.

- Dominique noted the stable attendance this year which is a great development since the pandemic. This is due to:
 - Board reduced the independent study timeframe to 3 days (from 5)
 - SSPT (Student Success and Progress Team) for attendance (Megan and Angela) reached out to parents and had meetings. The board recognizes Megan and Angela are doing great work.
- Next meeting, we should see a 3-year summary.

MOTION: Dominique DjeDje moved to approve the April 2024 financial report and check register. Jennifer Jacobus seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

b. The Board reviewed and discussed the 2024-25 budget assumptions

- ELO-P (Expanded Learning Opportunities Program) will roll forward - we will recognize this revenue when we have qualifying expenditures.

- This is a highly audited revenue source so everything must be accurate.
- Educator effectiveness - board approved -will be spent by 06/30/2026
- State mental health - taken out of the budget until we are certain about how to spend it. This is the funding expected to be used to create the “calm room”.
- Net income will decrease by around \$8K next year.
- State is continuing to reimburse meals.
- Fundraising: OCS Store will expand offerings with the newly designed spirit wear.
- Aftercare and Enrichment – tracked separately in the budget and doing well.
- Interest is budgeted for the first time.
- Lifeblood of the revenue is enrollment and attendance.

c. There were no 2024-25 contractors to approve.

Prop 28 Report

- This is the first year that this is audited. The school is waiting for more clarity and being conservative for now.

MOTION: Josh Stokes moved to approve the Prop 28 report. Tammy Stanton seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

Parent Complaint Process

- The board reviewed and discussed the procedure and processes by which a parent can make a complaint against a teacher, administration or the school. Discussion of the parent complaint and teacher discipline procedures outlined in the OCTA contract.
- The parent complaint process is written so there is a clear process for how those things are handled. If a concern comes up and then leads to an investigation and verified problem, it feeds into the OCTA disciplinary process.

- The administration (Executive Director and Assistant Director) handles the disciplinary action and evaluation. A poor evaluation does not necessarily lead to disciplinary action, but that is one possible result.

Teacher Recruitment

The board discussed the teacher shortage and challenges in hiring for Ocean Charter School

- Improving the work conditions for teachers.
- Encourage the Alliance for Public Waldorf Education to start a separate teacher training program for charters. This may be another source.
- Consistently offering summer training - improvements have been made on quality and consistency.
- OSNA and the private movement has much stricter standards, which is great, but limits the number of teachers that can get the teacher training needed.
- Tik Tok has been an unexpected source for interest in Ocean due to a current OCS teacher’s posts.
- Working on videos highlighting “what it’s like to work here”
- Tap into groups where you are able to promote working at a Waldorf school. E.g, church community, Facebook, NAIS etc.

Board and Committee Meeting Calendars

a. Finance and Governance meeting schedules for 2024-25 were reviewed

MOTION: Tammy Stanton moved to approve Finance meeting schedules for 2024-25.

Josh Stokes seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique Djedje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

MOTION: Josh Stokes moved to approve Governance meeting schedules for 2024-25.

Ed Eadon seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

b. The Board meeting calendar for 2024-25 was reviewed

MOTION: Tammy Stanton moved to approve the Board Meeting calendar for 2024-25. Josh Stokes seconded. All present were in favor and the motion passed.

Name	Yes	No	Abstain	Absent	Name	Yes	No	Abstain	Absent
Laura Stoland	x				Dominique DjeDje	x			
Ed Eadon	x				Jennifer Jacobus	x			
Tammy Stanton	x				Maya Rao	x			
Sue Ingles				x	Joshua Stokes	x			
Mark Galanty				x					

Director’s Report

- There’s been a real issue with vandalism in the middle school bathroom. It was closed for a while for a variety of reasons - the vendor doing work, bathroom unusable, punitive
- The possibility of an honor code to improve behavior is being discussed.

Convene to Closed Session

The meeting was convened to closed session at 8:47pm

- Ed left the meeting at 9:00 pm
- Kristy left at 9:20pm

Reconvene to Open Session at 9:30

- Nothing to report out

12. The meeting was adjourned at 9:30PM