

Minutes–Approved

Ocean Charter School Governance Committee Meeting

May 16, 2024

Ocean Charter School Campus – Rose Room #133

Called to order by Ed Eadon, Governance Committee Chair and convened at 5:33pm.

Members Present: Edward Eadon; Sue Ingles; Megan Helms, Joshua Stokes, Kristy Mack-Fett

Visitors: None

A quorum was present. All members were in attendance.

Open Forum: No items were presented

Review and possible approval of April 25, 2024 Governance Committee Meeting Minutes. Josh moved and Ed seconded a motion to approve these minutes. Approved unanimously.

Review Draft Employee Children in the Workplace Policy. Kristy and Megan presented material provided by YMC along with OCS's proposal concerning employee children in the workplace. Discussion included various levels of restriction along with providing a supportive workplace. The committee agreed to support the administration's recommendations to the Board in order to keep a workplace conducive to effective performance. Kristy moved and Josh seconded a motion to send this draft policy to the board. It passed unanimously.

Review Draft Parent Handbook for 2024-2025 and Review Draft Employee Handbook for 2024-2025 and Review Draft Volunteer Handbook for 2024-2025. These handbooks were grouped together for discussion. The committee was supportive of changes, especially since these were all presented to YMC to insure they were vetted to be sure they were in compliance with new legislative driven requirements. Additionally, Kristy outlined changes planned to our independent study policy language which will also be presented to the Board. A recommendation that OCS use Doc-U-Sign to keep a record of parents attesting that they have received and read important policies. These will be approved by the Board.

Review and Possible Approval of 2024-2025 Governance Committee Meeting Calendar. We agreed that we could reduce the frequency of our meetings and plan to meet 8/22, 9/19, 10/17, 11/21, 1/16, 3/20, 5/15 for the next school year.

Adjournment. The meeting was adjourned at 6:31 pm.