



PROJECT OUTLINE

for

OCEAN CHARTER SCHOOL

PREPARED AND PRESENTED BY

LEEZA WOODBURY, MDA, RDN
OWNER

ABOUT NOURISH PARTNERS



A LITTLE BIT ABOUT OUR HUMBLE COMPANY

While our name is new, our experience is not! The founder of Nourish Partners has over 11 years working in school nutrition programs. As a former director, experienced school food consultant and menu planner, and Registered Dietitian, Nourish Partners brings a breadth of knowledge and insight into what we do. School nutrition programs are riddled with constant change and tight oversight by state and federal entities. That's where we come in! Our goal is to relieve some of the burdens associated with operating a successful and unique program. Our support is well-crafted and strategic to help you efficiently and effectively implement change and create sustainable outcomes in your program.

TEAM MEMBERS

THE AWESOME PEOPLE BEHIND THIS PROJECT



**LEEZA WOODBURY,
MDA, RDN**
OWNER, CONSULTANT

Leeza is a former food service director and consultant. She started her career in school nutrition as a menu planner and continued to fall in love with school meal programs as she advanced in her career. Never losing sight of the end goal of ensuring all students have access to healthy food daily, she understands the complexities and nuances that come along with running a program, let alone leading a diverse team. As a professor teaching Dietetics Management, she has learned and fine-tuned leadership techniques and how to lead a team toward a common goal. Her strengths include strategic planning, building relationships/partnerships, and of course all of the regulations pertaining to the federal meal program! Leeza lives in Southern CA with her husband, energetic son and his puppy and thoroughly enjoys baking desserts of all kinds.



**ANGELA GOMEZ,
RDN, SNS**
DIETITIAN AND STRATEGIC
MARKETING MANAGER

Angela Gomez (she/her) is a second-career Registered Dietitian, a School Nutrition Specialist (SNS), and a former Menu Planner. In 2017, she unexpectedly fell in love with School Nutrition during her dietetic internship. Angela enjoys creating social media content specific to School Nutrition, managing meal modifications (AKA Special Diets), and loves learning from and collaborating with other School Nutrition Professionals. Angela sees School Nutrition as the perfect place to bridge her passion for tasty food, nutrition education, health equity, and food justice. She loves any opportunity to be creative and feels that the world of School Nutrition continues to be a great place to flex those creative muscles. Angela lives in sunny Phoenix, AZ, with her two beautiful babies (dogs) and is happy to be the unofficial taste tester to Leeza's baking adventures.

PROPOSED SCOPE OF WORK

ANNUAL CONSULTING SUPPORT (WITH COACHING MODEL)
JULY 1, 2024 - JUNE 30, 2025

- Support with all annual school meal program requirements
 - Ensure all applicable deadlines are met
 - Complete & provide coaching for all applicable meal program reports, documents & forms
 - Provide technical assistance throughout the school year
 - **Support and train** the team on topics needed to ensure program compliance
 - Regularly scheduled check-in calls with Food Service team + on-call support
 - Complete annual CNIPS applications for all applicable programs
 - Reconcile monthly reimbursement claims
 - Conduct annual Verification process (If applicable)
 - Conduct annual site monitoring (virtually)
 - *In-person site monitoring is a separate fee. Let us know if you are interested in in-person monitoring and a scope/fee structure can be provided.*
 - Coordinate & conduct annual mandatory training for all meal program staff (virtually)
 - Manage Administrative Review & Procurement Audits
- Exclusions:
- Nourish Partners does not process meal applications / alternate income forms, import direct certification files or assign eligibility data.

GRAND TOTAL (ANNUAL FEE)

\$12,000

SIGNATURES

By signing below, I agree to the services and pricing outlined in this proposal.

Name of Authorized Representative

Leeza Woodbury

Name of Authorized Representative



Signature of Authorized Representative

Signature of Authorized Representative

Organization Name

Nourish Partners

Organization Name

Date

4/25/2024

Date