



**Posted by:**

**Date/Time:**

**This agenda has been posted 72 hours in advance at the Ocean Charter School campus at 12870 Panama St., Los Angeles, CA 90066**

**Ocean Charter School**

Board of Trustees Meeting Agenda

Thursday, December 7, 2023 6:00pm

Ocean Charter School Campus - Rose Room, #133  
12870 Panama St, Los Angeles, CA 90066

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**1. Call to Order**

**6:00pm**

*Opening Verse - "This is our school. Let peace abide here. Let the room be filled with contentment. This is our school. Let love abide here: Love of one another, love of humankind, love of the Earth, and love of life itself. Let us remember: As many hands build a house, so many hearts make a school"*

*Land Acknowledgment - "We acknowledge the Gabrielino/Tongva peoples as the traditional caretakers of the land on which our school resides."*

*Waldorf Moment*

**2. Open Forum**

Opportunity for members of the public to speak on items relevant to OCS.

*(\*please see notes at the bottom of this agenda)*

**3. Finance (attachments)**

- a. The Board will review and possibly approve the October 2023 financial report and check register.
- b. The Board will review and possibly approve the 2023-24 First Interim report.
- c. The Board will review and possibly approve the 2022-23 Audit report.
- d. The Board will review and possibly approve updates to the Fiscal Policies and Procedures.
- e. The Board will review and possibly approve an American Express school credit card.

**4. Expanded Learning Opportunities Program (ELOP) Plan (attachment)**

The Board will review and possibly approve the *Expanded Learning Opportunities Program* (ELOP) Plan

**5. Brown Act Training**

The Board will participate in refresher training on Brown Act rules and requirements

**6. Director's Report (attachment)**

The Board will hear a report from administration about 1) Enrollment; 2) CA Dashboard local

indicators (chronic absenteeism; Basics: Teachers, Instructional Materials, Facilities; Local Climate Survey; Access to a Broad Course of Study; Implementation of Academic Standards; Parent and Family Engagement); 3) Intervention; and 4) Community events.

**7. Approval of Minutes (attachment)**

Review and possibly approve Board meeting minutes from the October 5, 2023 and November 3, 2023 meetings

**8. Winter Faire**

Discussion and planning of Board staffed room at Winter Faire

**9. Governance Committee**

- a. Governance committee update
- b. Review and possible approval of revised Uniform Complaint Procedure policy and form (attached)

**10. Discussion of Classroom and Student Safety**

**11. Convene to Closed Session**

**CLOSED SESSION**

- a. Conference with Labor Negotiator  
Agency Designated Representative: Ocean Charter Teachers Association
- b. Conference with Labor Negotiator  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Executive Director

**12. Reconvene to Open Session**

Report out actions taken in closed session

**13. Adjournment**

**The next regular board meeting is scheduled for January 4, 2024.**

***\*Please Note:***

The Board of Trustees has open public meetings on the first Thursday of each month unless otherwise noticed (as well as occasional special meetings, as necessary, to complete its work). Everyone is welcome to attend and participate.

- The time and location of Board meetings are posted on the school website, school bulletin board and emailed to the OCS families email group (along with the meeting agenda).
- Hard copies of the Board agenda packet are available for review at the meetings. Community members may also obtain an electronic copy of the agenda or the entire board packet prior to each meeting by accessing the following website: <http://oceancs.org/access-board-of-trustees-agenda-packets/>
- We ask that guests present their questions and comments during the Open Forum portion of the meeting. Speakers are limited to three minutes each and may discuss any topic they wish. However, due to public meeting laws the Board cannot discuss, respond to, or take action on issues raised in Open Forum unless they have been previously agendaized for the meeting.
- To request placement of an item on the agenda please contact the Board Secretary or Board Chair at [ocsboard@oceancs.org](mailto:ocsboard@oceancs.org) at least two weeks prior to the meeting for consideration of your request. Please note that the Board will only agendaize topics that are relevant to the Board's responsibilities for governance, fiduciary and legal oversight.
- Requests for disability related modification or accommodations shall be made 24 hours prior to the meeting to the Board Secretary in person or by calling (310) 827-5511.

- Administrative matters, complaints and grievances, and topics related to the day-to-day running of the school are best handled through discussions with Administrative staff, at Parent Collective (PC) meetings and in the case of a grievance or complaint, by following the OCS Complaint Policy (found in the Parent Handbook).