

Minutes-Approved  
Ocean Charter School Board Meeting  
November 3, 2022

Board Members Present: Laura Stoland, Mark Galanty, Jennifer Jacobus, Dominique DjeDje, and Tammy Stanton.

Dan Wierzba, Board Member, entered the meeting at 6:30pm.

Board Members Absent: Ed Eadon and Sue Ingles

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Executive Director, Kristy Mack Fett; and from Excellent Education, Ayanthy Peiris.

**Item 1. Meeting called to order at 6:05pm**

**Item 2. AB 361 Certifications**

Discuss and possibly approve certification as follows: "The OCS Board of Trustees has reconsidered the circumstances of the state of emergency and recognizes that local officials continue to impose or recommend measures to promote social distancing"

**MOTION: Laura moved to approve the certification of the state of emergency.** Tammy Stanton seconded the motion. All board members voted in favor and the motion passed.

**Item 3. Open Forum -** Nicolas, OCS Alum, introduced himself to share he is attending a public meeting as a requirement of his scout troop activities. Stephanie Edwards shared that Nicolas also volunteers as a tutor for OCS students.

**Item 4. Finance**

- a. **Review and possibly approve the September 2022 financial report and check register.** ExED presented the September 2022 financial report and reviewed the new one-time funding categories. Operating cash at the end of September was \$1M and is projected to be \$887K at the end of FY23 (12% reserve). The restricted cash balance for the facility project is \$385K.

**MOTION: Jennifer Jacobus moved to approve the August 2022 financial report and check register.** Dominique DjeDje seconded the motion. All other board members voted in favor and the motion passed.

- b. **Review and possibly approve Hanmi Bank Line of credit renewal: short-term extension 10/03/22-12/03/22 and pending full renewal through 10/03/23.**

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Stephanie Edwards presented status of the annual line of credit renewal and the bank being under-staffed.

**MOTION: Laura Stoland moved to approve the Hanmi Bank Line of credit renewal short term extension.** Dominique DjeDje seconded the motion. All board members voted in favor and the motion passed.

**Item 5. Review and discuss Ocean Charter School's relationships and alliances.** Item 5 tabled by Board Chair until all members of the board are in attendance.

Dan Wierzba, Board of Trustee, entered the meeting at 6:30pm.

**Item 6. Compliance**

- a. **The board will review the Compliance Calendar.** Board reviewed draft of prior year compliance calendar
- b. **The Board will review and possibly approve the Annual Compliance Monitoring checklist.** Item 6, b tabled, because document was not distributed with board meeting materials.
- c. **The Board will review and possibly approve the Resolution of Sufficiency of Instructional Materials Pursuant to the Monitoring Requirements of Education Code Section 1240 and the Williams Settlement (Draft Resolution and Exhibit A)**

**MOTION: Dominique DjeDje moved to approve the Resolution of Sufficiency of Instructional Materials Pursuant to the Monitoring Requirements of Education Code Section 1240 and the Williams Settlement (Draft Resolution and Exhibit A).** Jennifer Jacobus seconded the motion. All other board members voted in favor and the motion passed.

- d. **Executive Director Evaluation Task force.** Discussion on progress and use of a rubric format. The Executive Director Evaluation Task Force will bring forth policy to Governance Committee to finalize recommendation for the Board.

**Item 7. Director's Report** - Stephanie Edwards shared out the breadth of mental health needs impacting the OCS community students and families. Board engaged in discussion on needs and supports available. Additional highlights: Parent Teacher conferences took place and student progress reports. Classroom observations are underway. Community events include Night of the Bedtime Stories as the first on campus event since COVID restrictions. Board discussion on breadth of community events to be reinstated.

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**Item 9. Governance Committee Update**

**a. The Board will review and possibly approve the updated Uniform Complaint Policy.** The governance committee reviewed YMC policy and recommends approval.

**MOTION: Laura Stoland moved to approve the policy.** Dan Wierzba seconded the motion. All board members voted in favor and the motion passed.

**b. The Board will review and possibly approve the updated Title IX Policy.** The governance committee reviewed policy and recommends approval.

**MOTION: Jennifer Jacobus moved to approve the policy.** Mark Galanty seconded the motion. All board members voted in favor and the motion passed.

**Item 10. DEI Committee Update**

**a. Review and possibly approve addition of Kat C. Jacobs to the DEI Committee**

**MOTION: Dominique Djedje moved to approve addition of community member Kat C. Jacobs to the committee.** Laura Stoland seconded the motion. All board members voted in favor and the motion passed.

**b. Appoint second Board Member to DEI Committee**

**MOTION: Dominique Djedje moved to approve appointing OCS Board member Dan Wierzba to the committee.** Mark Galanty seconded the motion. All board members voted in favor and the motion passed.

**c. Review and possibly approve Equity Plan**

Dominique gave update that the Equity Plan is still in development and will be brought to a subsequent board meeting.

**d. Review and possibly approve adding "B" for Belonging to the DEI committee name/title**

**MOTION: Laura Stoland moved to approve the committee name change to Diversity, Equity, Inclusion and Belonging (DEIB).** Dominique Djedje seconded the motion. All board members voted in favor and the motion passed.

**Item 11. Approval of Minutes**

Review and possibly approve Board meeting minutes from October 6, 2022.

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**MOTION: Laura Stoland moved to accept the minutes of October 6.** Jennifer Jacobus seconded the motion. Tammy Stanton abstained. All other board members voted in favor and the motion passed.

**Item 12. Convene Closed Session**

The board adjourned to closed session at 7:26pm.

CONFERENCE WITH LABOR NEGOTIATORS Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case – Legal Counsel – Jason Rudolph, YMC

Pursuant to section 54957 Public Employee: Performance Evaluation and Contract - Position: Executive Director

**Reconvene to Open Session**

The board reconvened to open session at 9:28pm.  
There was nothing to report out.

The meeting was adjourned at 9:28pm.