

Approved Minutes
Ocean Charter School Governance Committee Meeting
February 25, 2021

Called to order by Jason Haas, Governance Committee Chair and convened at 6:40pm.

Present: Dominique DjeDje; Edward Eadon; Stephanie Edwards; Jason Haas; Sue Ingles; Kristy Mack Fett; Tammy Stanton.

Absent: Debbie Tripp;

Other Attendees: Jessica Martin, Laura Stoland.

A quorum was present.

Open Forum

Edward Eadon asked about school procedures for adoption of Equity Policy being prepared by DEIC.

Approval of Minutes

MOTION: Stephanie Edwards moves to approve minutes from the July 9, 2020, September 1, 2020 and January 28, 2020 Governance Committee Meetings.

Kristy Mack Fett seconded the motion. Stephanie Edwards, Kristy Mack Fett, Edward Eadon, Jason Haas, and Sue Ingles voted in favor. Dominique DjeDje abstained. The motion passed.

Update of state and local guidelines and policies relevant to school re-opening

Ms. Edwards reported that case rates in Los Angeles County have dropped. If they remain at their current levels, the County could move to “red” status for Covid-19 under California standards. If so, Grades 7 and 8 would be allowed to return to campus along with the younger students once the site is available for occupancy.

The availability and efficacy of vaccinations are being investigated. It appears that immunity from the Pfizer and Moderna vaccines are achieved between 4 and 5 weeks after the first dose is administered. The single-shot Johnson & Johnson vaccine has just been approved and reportedly reaches full effectiveness four weeks after injection.

Since the Board approved the Covid Protection Plan, governmental guidance on certain safety procedures and other issues has been updated. The School will be revising the Plan accordingly. On Monday, March 1, 2021 LAUSD will be making vaccines available to teachers and other school employees, but there are still issues in obtaining sufficient quantities of the vaccine.

Tammy Stanton joined the meeting at 6:58 PM.

Document/Records Retention Policy

The committee reviewed the prior discussions on the proposed policy. The Committee agreed to defer any discussions about changes with respect to IT or other procedures until the legal requirements have been developed more fully and progress has been made on the school's move into the new facility.

Action Item: Jason Haas to investigate further guidance on the draft policy and develop discussion for the next meeting. Other Committee members to forward any relevant materials to him.

New Trustee Binder

The Committee reviewed the list of items that have previously been identified for possible inclusion in the binder and identified additional documents or categories of documents for that purpose. Certain documents will need to be updated periodically as they are amended or new documents are adopted. Some categories of documents will require further review and analysis to ensure appropriate information is included. Committee members took on the responsibility of identifying the documents for particular categories before the next meeting.

Action Item: Ms. Mack-Fett to distribute the working version of the list to Committee members. Members will collect and review documents for their assigned categories and come to the next meeting with recommendations on which documents should be used and what additional documents will need to be collected or prepared.

OCS Communications Policy

Administration reported that OCS teachers recently received a presentation by OCS ombudsperson, Deborah Fryman, on improving communications, including some roleplay on how to handle parent concerns. Teachers had engaged in additional training in this area at a prior faculty meeting.

The Committee discussed the possibility of amending the current OCS communications and/or complaint policy as well as possible approaches for increasing parent awareness of the policies, including regular announcements and the possibility of a one-page or other short summary document for parents. Certain changes to those policies would require negotiation with OCTA.

Administration will review the current policies in light of the document prepared by DEIC and provide the Committee with their comments on possible changes and what would be required to adopt those changes at the next meeting.

Meeting adjourned at 8:40 pm.