

Approved Minutes  
Ocean Charter School Governance Committee Meeting  
March 14, 2019

**Called to order by Jason Haas, Governance Committee Chair and convened at 6:53 pm.**

Committee members present: Jason Haas, Stephanie Edwards, Kristy Mack-Fett, Laura Stoland, Edward Eadon, and Sue Ingles

Committee members absent: Debbie Tripp

Others present: OCS parents Kim Rowe, Liz Biber and Stephen Rhodes

A quorum was present.

### **Open Forum**

There were no comments at Open Forum.

### **Confirmation of Governance Committee Members**

The committee reviewed its current membership.

### **OCS Dress Code**

After a summary of the dress code presentation by two OCS students at the last OCS board meeting was offered, the committee discussed the purpose and functioning of the dress code. The committee agreed the administration will address the issues with the teachers and students.

### **Approval of Minutes**

The Committee reviewed the minutes from the September 13, 2018 Governance Committee meeting.

**MOTION: Stephanie Edwards moved to approve the minutes from the September 13, 2018 Governance Committee meeting.** Kristy Mack-Fett seconded the motion. Jason Haas, Stephanie Edwards, Kristy Mack-Fett, Laura Stoland, Edward Eadon, and Sue Ingles voted in favor. Motion passed.

### **WASC (Western Accreditation of Schools and Colleges) Self-Study**

Administration has investigated the procedures and steps OCS needs to complete the self-study required for WASC accreditation. OCS has approximately one year to complete the application. The Committee discussed how the work of preparing the WASC document will be divided. In part to ensure adequate progress is being made, Governance meetings will be scheduled monthly going forward.

### **OCS Media Policy**

OCS's teachers have requested a tightening of the OCS media policy to clarify the reasons for the policy and describe appropriate levels of media usage for students. Administration will develop language for this purpose. The Committee discussed possible means for improving parent education regarding, and compliance with, the policy. Administration will create a task force to help craft our message during school tours and new family orientations to reinforce commitment to our school's

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values. Administration will work with ACG and faculty to continue to present ongoing parent education opportunities.

**Discussion of the formation of a School Attendance Review Board (“SARB”)**

Ms. Edwards explained the current school attendance policy and under what conditions a SARB will be triggered. Following a Committee discussion on possible changes to procedures, the Administration will review current guidelines of the issuance of letters regarding unexcused absences and when SARB will be enforced.

**Discussion of school administrative structure**

Sue Ingles presented concepts of Waldorf Leadership, in which any new educational institution will go through stages, with each stage having positive and negative aspects (aka a “shadow side”).

1. Founder Stage – Characterized by excitement and consensus decision-making, but can be inefficient and disorganized.
2. Organizational Stage – Over time, an institution typically becomes more professional, more top down, and less inclusive. Its original meaning and purpose can become clouded. A renewal from within can lead to the third stage.
3. Mature Stage – The focus shifts from the center administration to the periphery, so that all members of the community become responsible for the mission and vision of the school.

The Committee then discussed how OCS could improve the allocation of resources, including by administration. The Committee also discussed possible for means for increasing parents’ engagement in the School.

The meeting adjourned at approximately 9:30 pm.

Respectfully submitted by  
Jason Haas, Governance Committee Chair