



## Finance Meeting – Minutes (Approved)

**Date/Time: Thursday, November 15, 2018 at 5:00 pm**

**Ocean Charter School**  
Finance Committee Meeting Agenda  
Thursday, November 15, 2018 **5:00pm**

Ocean Charter, Del Rey Campus  
12606 Culver Blvd., Room #21  
Los Angeles, CA 90066

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**Committee Members Present** Present: Kristy Mack-Fett, Nancy O'Rourke, Stephanie Edwards, Sue Ingles, Aly Leavitt

**Others Present:** Ayanthy Periris (ExEd)

**Absent:** Debbie Tripp, Dominique DjeDje

The meeting was called to order at 5:34 PM.

- 1. Open Forum** Opportunity for members of the public to speak on items relevant to OCS.  
There was a discussion of raising additional income by selling banners on fences at the WC and/or Del Rey campus.
- 2. Confirmation of Finance Committee members**  
The resignation of Katelyn Jaques was accepted. It was recommended that the board appoint another member to the Finance Committee.
- 3. Approval of minutes**  
Stephanie Edwards moved to accept the minutes of the meeting of June 19, 2018. Kristy Mack-Fett seconded. The motion passed unanimously.  
Nancy O'Rourke moved to accept the minutes of the meeting of October 18, 2018. Aly Leavitt seconded. The motion passed unanimously.
- 4. Review of 2018-2019 Forcast**  
The budget currently shows a net loss of \$33K, which is a \$13K variance from the previous month.
- 5. Recommended changes to 2018-2019 Budget**  
The following line item was flagged for possible additional savings: line 5200 travel, training. A savings of \$3,250 in summer teacher training could be realized by substituting online (vs. in person) training for five teachers. Travel to summer conferences (\$1,500 each) would be provided for only the following class teachers; both 1<sup>st</sup> grades, only one 2<sup>nd</sup> grade, two 3<sup>rd</sup> grades, two 5<sup>th</sup> grades, one 6<sup>th</sup> grade, one 7<sup>th</sup> grade, and one 8<sup>th</sup> grade. The remaining class teachers (two 2<sup>nd</sup> grade, one 4<sup>th</sup> grade, one 5<sup>th</sup> grade, and one 7<sup>th</sup> would participate in online Eugene Schwartz seminars ( at \$350 each).

The meeting was adjourned at 7:17 PM.

**The next regular Finance Committee meeting is scheduled for January 17, 2018.**

Respectfully Submitted,

Sue Ingles (Treasurer, OCS Board of Trustees)

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