

Minutes-Unapproved  
Ocean Charter School Board Meeting  
June 22, 2015

**Called to order by Joshua Dome, Chair and convened at 6:15pm.**

Board members present: Joshua Dome, Sue Ingles, Jason Haas, Wendy Teeter, November McIlhargey and Mark Galanty.

Tim DeRoche was absent.

A quorum was present.

Also present were Executive Director Stephanie Edwards, Director Kristy Mack-Fett, OCS teachers Megan Helms, Tomasa Mendoza and D'Arcy Geanakos.

**CLOSED SESSION: Board Members only**

Pursuant to section 54957 Public Employee: Performance Evaluation-Position: Executive Director.

At 6:30 Ms. Edwards and Ms. Mack-Fett joined the meeting.

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA.

The board reconvened to open session at 6:45pm.

There were no actions to report from closed session.

**Open Forum**

Kristy Mack-Fett shared information about OCS's 8<sup>th</sup> grade graduation, which took place on June 12, 2015. It was the first time the school has graduated 2 classes of 8<sup>th</sup> graders. It was a wonderful program, which represented each respective class beautifully.

**Collective Bargaining**

The board reviewed the June 18, 2015 Package Settlement Offer extending the collective bargaining agreement between OCS and Ocean Charter Teacher's Association through June 30, 2016.

**MOTION: Joshua Dome moved to authorize the executive director to execute the June 18, 2015 Package Settlement Offer between OCS and Ocean Charter Teacher's Association.** Wendy Teeter seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter and Mark Galanty voted in favor. Motion passed.

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### **Executive Director Employment Agreement**

The board has finalized the new employment agreement for Stephanie Edwards. The agreement would extend her employment as Executive Director from 2015 through 2018.

### **MOTION: Joshua Dome moved to approve the new employment agreement for OCS Executive Director, Stephanie Edwards for the 2015-2018 school years.**

Wendy Teeter seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter and Mark Galanty voted in favor. Motion passed.

### **Finance**

The finance committee has submitted a proposed budget for the board's review. Specific elements of the proposed budget discussed were the increased spending for athletic equipment, professional development for teachers, as well as a 2% increase for employee wages and increased STRS contributions. The board also discussed the need for designated funds set aside for future site acquisition.

Jill Hayashi arrived at 6:58pm.

### **MOTION: Wendy Teeter moved to designate \$100,000 of net assets from the 2015-16 budget for new site expansion and/or related site expenses.**

Jason Haas seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter and Mark Galanty voted in favor. Jill Hayashi abstained from the vote. Motion passed.

**MOTION: Wendy Teeter moved to approve the 2015-16 budget.** Jason Haas seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

The board discussed their desire to include all regularly scheduled employees in the 2% year-end bonuses, the same as those afforded to union members and outlined in the board approved Package Settlement Offer with Ocean Charter Teacher's Association.

**MOTION: Jason Haas moved to approve 2% year-end bonuses for the 2014-15 school year for all regularly scheduled OCS employees not subject to collective bargaining agreement.** Mark Galanty seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

The board discussed possibilities for professional development for the executive director, specifically a weeklong conference taking place this coming fall. The board has a deeply held goal to provide professional development to the executive director

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on an ongoing basis. It was also discussed that the team of executive director and director could benefit greatly from attending the weeklong conference together.

**MOTION: Jason Haas moved to authorize OCS administrators to allocate \$4,800 from the 2014-15 budget for the purpose of professional development for the executive director and director.** Mark Galanty seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

The board reviewed the 2015 Spring Consolidated Application. It includes \$838 in funding for lower income students. It also designates Kristy Mack-Fett as OCS's Homeless Education Contact.

**MOTION: Wendy Teeter moved to approve the 2015 Spring Consolidated Application.** Mark Galanty seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

#### **EPA Spending Plan**

The board reviewed the 2015-16 EPA Spending Plan, specifying that EPA funds must go toward teacher salaries only and may not be allocated for salaries or benefits of administrators or any other administrative costs.

**MOTION: Jason Haas moved to adopt Ocean Charter School's EPA Spending Plan, which will allocate 2015-16 EPA funds estimated to be \$517,659 toward teacher salaries.** Sue Ingles seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

#### **Consent Agenda**

The consent agenda consisted of 4 items; A) approval of board meeting minutes for June 4, 2015, B) approval of 2015-16 ExEd contract, C) approval of credit account with Synchrony Bank, D) authorize executive director to execute 2015-16 InfoSnap contract.

Gordon Engestrom of ExEd was not present at the meeting and to date, the board has not had an opportunity to review the terms of the credit account with Synchrony Bank, therefore item C of the consent agenda was set aside for review at a later date.

**MOTION: Jason Haas moved to approve the June 22, 2015 consent agenda with the exception of item C.** November McIlhargey seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

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### **LCAP**

The board discussed the LCAP review provided by the administration. It included input from all stakeholders and identified specific goals and spending to achieve those goals in the 2015-16 school year.

**MOTION: Mark Galanty moved to approve OCS's 2015-16 LCAP review.** Sue Ingles seconded the motion. Joshua Dome, Sue Ingles, Jason Haas, November McIlhargey, Wendy Teeter, Jill Hayashi and Mark Galanty voted in favor. Motion passed.

### **Governance Committee Meeting Review**

The Governance Committee reviewed the feedback from the 2014-15 LAUSD site review, specifically areas identified as "needing improvement" by the LAUSD review team. While the administration has already developed some strategies to address the areas needing improvement, some changes suggested by the LAUSD site team were not in line with our Waldorf pedagogy. The committee believes with the proposed administrators actions, all areas needing improvement that can be addressed will be.

### **Site**

Members of the site committee continue to be in communication with contacts at LAUSD to determine what, if any district land may be coming available through the RFP process. Although the committee is still looking for any private land available, no viable private sites have been identified at this time.

### **New Parent Orientation**

The administration advised the board of the several new parent orientations held in May and June 2015. They were well attended and seemed to bring together the many diverse families who will be joining OCS in the fall. This year, a meeting dedicated specifically to Kindergarten families and conducted with participation from our Kindergarten teachers was very well received and met the unique challenge of not only orienting new families to OCS, but also addressing specific concerns of Kindergarten parents who are embarking on the public school experience for the first time and making the choice of a Waldorf education for their child. We expect to hold additional meetings as needed.

### **Board Composition**

The board is losing two members at the expiration of their terms June 30, 2015. Two new potential candidates have been identified. Joshua Dome will be reaching out to the candidates. Board members are encouraged to continue to bring forward other potential candidates as well.

### **Setting of Next Agenda**

The next regular board meeting is scheduled to begin at 7pm on August 6, 2015.

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Joshua Dome adjourned the meeting at 7:43pm.

Respectfully submitted by  
Debbie Tripp

Pending approval at the next regularly scheduled Board of Trustees Meeting