

Minutes-Unapproved  
Ocean Charter School Board Meeting  
March 3, 2016

**Called to order by Joshua Dome, Chair and convened at 7:08pm.**

Board members present: Joshua Dome, Edward Eadon, Sue Ingles, Jason Haas, November McIlhargey and Mark Galanty.

A quorum was present.

Also present was Executive Director Stephanie Edwards and Director Kristy Mack-Fett,

**CLOSED SESSION: Board Members and Administration only**

Pursuant to section 54956.8 – Conference with Real Property Negotiators regarding APN # 4223008003, # 4223008004 – OCS Negotiators: Stephanie Edwards and Kristy Mack-Fett.

Lori Andrade arrived at 7:13pm.

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett.  
Employee Organization: OCTA.

The board reconvened to open session at 8:15pm.

There were no action items to report from closed session.

**Open Forum**

Also present was OCS teachers Stephanie McGurk, Aly Leavitt, Katelynn Jaques, D'Arcy Geanakos and Gordon Engstrom from Excellent Education.

Joshua Dome reminded everyone present that the Silent Auction and Cirque De La Ocean fundraiser was scheduled for March 19, 2016. He invited all to attend this wonderful event.

Stephanie McGurk spoke about the general feelings shared by the teachers regarding students who arrive tardy to class consistently. It is disruptive to the class and is detrimental to the tardy student who often misses instruction and class work due to being tardy. She and the teachers would appreciate an opportunity to review the school's tardy policy and perhaps suggest changes to reduce student tardies.

D'Arcy Geanakos spoke to echo Stephanie McGurk's statements about student tardies and suggested the same policy review for student's with excessive absences.

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Former Board member, Wendy Teeter, community members Heather Roth, Sandra Saghat, KJ Ward and OCS parent Olga Polinovsky each spoke in favor of OCS taking steps to permit one particular student to remain at OCS, perhaps including the creation of a foundation to fund services for special needs.

**Finance**

Gordon Engstrom indicated that he did not yet have the February financial statements and check register, so he will be presenting that information at the April 2016 meeting. However, he did share a financial overview from January, 2016.

He also discussed with the board information from the March 1, 2016 Finance Committee meeting where the committee looked at budgeting for 2016-17. There are some expected changes in revenue streams for 2016-17 as well as expected changes in costs for next year. It is expected that there will be a gap in LCFF funding from what was previously projected. This, along with some increased costs, could mean OCS would have to identify sources of additional funding in order to plan for the same programs we have budgeted for in the past. The committee discussed possibly increasing Kindergarten enrollment as a way to provide the additional needed funds. A number of different scenarios were reviewed, but more investigation into the cost vs. benefits of each of these scenarios would need to be done.

**ACTION ITEM:** The board would like to discuss the different scenarios involving increased Kindergarten enrollment for next year at the April 2016 board meeting.

Gordon shared that the 2<sup>nd</sup> Interim Financial Report would be submitted this month. The balance sheet and forecast for January, 2016 presented earlier reflects the information to be reported. It outlines the expected funding and costs through the rest of this fiscal year.

The board reviewed the OCS Fiscal Policies and Procedures and noted several areas where revisions may need to be made, specifically related to contract approvals. Jason Haas would like to take time to review the contract approvals in more detail and bring the discussion back to the board at a later time.

**ACTION ITEM:** The board will again discuss the OCS Fiscal Policies and Procedures at the April 2016 meeting.

**Site**

The site committee is very active in our current effort to acquire an identified site. We are working with the seller of the property and may be asked to extend the timeline of the current contract. The committee should have more information to share in the next 60-90 days.

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### **Director's Report**

Stephanie Edwards shared March 2016 Director's Report.

Annual Family Giving totals are lower than they were last year at this time. Currently, there is \$132,000 pledged. The implementation of new strategies for encouraging giving has taken more time than expected. The concept of each family making a meaningful gift appears to be working, as the individual gifting levels are up, but the overall totals are still falling short of our targeted goals. The AFG team is making a push to increase participation. They are putting effort into contacting all donors who have yet to give and clarifying that fundraised monies are part of the budget and not "extra" money. The administration will also be acknowledging those who have donated in the upcoming Friday Folders. The team hopes this will help us make up the gap in pledged funds.

**ACTION ITEM:** The board will discuss Annual Family Giving at the April 2016 meeting. They request that administration and Gordon have the most up-to-date figures regarding pledged and donated money available for that discussion.

### **Approval of Minutes**

The board reviewed the minutes from the February 11, 2016 board meeting.

**MOTION: Joshua Dome moved to approve the minutes from the February 11, 2016 board meeting.** Mark Galanty seconded the motion. Joshua Dome, Sue Ingles, Edward Eadon, Mark Galanty and November McIlhargey voted in favor. Lori Andrade and Jason Haas abstained. Motion passed.

### **Setting of Next Agenda**

The next regular board meeting is scheduled to begin at 7pm on April 7, 2016.

Joshua Dome adjourned the meeting at 9:24pm.