

Minutes-Approved  
Ocean Charter School Board Meeting  
October 1, 2015

**Called to order by Joshua Dome, Chair and convened at 7:02pm.**

Board members present: Joshua Dome, Sue Ingles, November McIlhargey, Lori Andrade, Edward Eadon, Mark Galanty and Jason Haas.

Tim DeRoche was absent.

A quorum was present.

Also present were Executive Director Stephanie Edwards, Director Kristy Mack-Fett, OCS teachers D'Arcy Geanakos & Stephanie McGurk and Gordon Engstrom from Excellent Education.

**CLOSED SESSION: Board Members only**

Pursuant to section 54956.8-Conference with Real Property Negotiators regarding APN #4223008003, #4223008004-OCS Negotiators: Stephanie Edwards and Kristy Mack-Fett.

The board reconvened to open session at 7:59pm.

There were no actions to report from closed session.

**Open Forum**

Kristy Mack-Fett spoke about the Diversity Committee's efforts to recruit new membership. Anyone interested in participating is encouraged to attend the next meeting.

Stephanie Edwards shared information about the LAUSD annual site visit, which took place earlier that day. It was a productive visit that brought important feedback about our program. LAUSD will return October 8, 2015 to the Westchester campus to complete their visit.

Joshua Dome expressed gratitude for administrative staff's efforts to increase school information posted to the school's official Facebook page.

**Finance**

Gordon Engstrom from Excellent Education distributed the July 2015 financial statements and check register. The statements show a net income of \$60,000 in the fiscal year budget compared to \$107,000 in the board approved budget. This is in part due to lower reported ADA. Our total enrollment continues to be less than projected in the 2015-16 budget. We are also forecasting approximately \$37,000 of increased expenditures over the budgeted amount. Gordon also shared that we may

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have additional expenses this year which are reimbursable through SB740. If this is the case, we may see the lower net income reported reversed later in the year.

**MOTION: Mark Galanty moved to accept the July 2015 financial statements and check register.** Sue Ingles seconded the motion. Joshua Dome, Lori Andrade, Sue Ingles, Edward Eadon, Jason Haas, Mark Galanty and November McIlhargey voted in favor. Motion passed.

#### **Audit Subcommittee**

The board discussed the need for review, recommendation and designation of auditors for the 2015-16 school year. Two board members should conduct research on behalf of the board for the purpose of selecting auditors.

**MOTION: Mark Galanty nominated Lori Andrade and Joshua Dome to the 2015-16 audit subcommittee.** Edward Eadon seconded the motion. Joshua Dome, Sue Ingles, Edward Eadon, Jason Haas, Mark Galanty and November McIlhargey voted in favor. Lori Andrade abstained. Motion passed.

#### **Compliance Monitoring and Certification of Board Compliance Review**

The board reviewed the OCS compliance monitoring policies and procedures. The methods for processing new employee's fingerprint and background checks were discussed as well as the timely posting of board meeting agendas and board related documents for public information purposes. The board gave direction for more detailed information to be outlined on the meeting agendas for more transparency and increased opportunities for the public to engage in discussion with the board.

**MOTION: Jason Haas moved that the board certify that the OCS administration has adequately demonstrated that the OCS compliance monitoring policies and procedures comport with all applicable laws and authorizes the board chair to execute the 2015-16 LAUSD Compliance Monitoring and Certification of Board Compliance Review form.** Joshua Dome seconded the motion. Joshua Dome, Lori Andrade, Sue Ingles, Edward Eadon, Jason Haas, Mark Galanty and November McIlhargey voted in favor. Motion passed.

#### **Director's Report**

Stephanie Edwards distributed the October 2015 Director's Report.

OCS is working with its co-location partners at WESM to address issues with shared use space, traffic, parking and school safety issues.

Electrical and plumbing updates continue to be addressed at the Mar Vista campus. OCS is working with our landlord, Marina Christian Fellowship Church on these updates.

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The site committee continues to look at two private sites that may be viable for OCS's long term site needs. Advantages and disadvantages of each site are being evaluated. The site committee hopes to have more information soon about the potential to move forward on one of the locations currently identified.

#### **School Instructional Technology Plan**

The administration is still working to complete the school's instructional technology plan. It will be presented at the next board meeting for review and possible approval.

#### **2015 California Assessment of Student Performance and Progress (CAASPP)**

The administration provided the board members with 2015 CAASPP student score data indicating the percentage of students scoring proficient or above in ELA and Math. The scores show that, with the exception of 3<sup>rd</sup> grade, OCS students scored higher than average when compared to students within LAUSD and the state of California. The administration has already discussed with the faculty ways to increase support to the 3<sup>rd</sup> grade classes to close the gap between those scores and the other grades at OCS.

#### **Approval of Minutes**

The board reviewed the minutes from the board meetings held on August 13, 2015, August 20, 2015 and the September 3, 2015.

**MOTION: Mark Galanty moved to approve the minutes from the August 13, 2015, August 20, 2015 and the September 3, 2015 board meetings.** Sue Ingles seconded the motion. Joshua Dome, Lori Andrade, Sue Ingles, Edward Eadon, Jason Haas, Mark Galanty and November McIlhargey voted in favor. Motion passed.

#### **Setting of Next Agenda**

The next regular board meeting is scheduled to begin at 7pm on November 12, 2015.

Joshua Dome adjourned the meeting at 9:21pm.