

Minutes-Approved
Ocean Charter School Board Meeting
January 11, 2016

Called to order by Joshua Dome, Chair and convened at 7:05pm.

Board members present: Lori Andrade, Joshua Dome, Edward Eadon, Sue Ingles, Jason Haas, November McIlhargey and Mark Galanty.

A quorum was present.

Also present was Executive Director Stephanie Edwards, Director Kristy Mack-Fett, OCS teachers Stephanie McGurk, Aly Leavitt, D'Arcy Geanakos & Katelynn Jaques and Gordon Engstrom from Excellent Education.

CLOSED SESSION: Board Members and Administration only

Pursuant to section 54956.8 – Conference with Real Property Negotiators regarding APN # 4223008003, # 4223008004 – OCS Negotiators: Stephanie Edwards and Kristy Mack-Fett.

The board reconvened to open session at 7:32pm.

There were no action items to report from closed session.

Open Forum

Katelynn Jaques spoke on behalf of OCTA members, conveying their desire to have one of the teachers filling an open seat on the board. She stated that OCTA requests that the board investigate this possibility and consider making a board seat available.

Joshua Dome spoke about a shift in operational responsibility this year for the Silent Auction, with the administration assuming a large role. He also shared that he and the administration are in the early stages of planning for an OCS Summer Camp program to operate this year at the Mar Vista Campus. The goal is to create new potential revenue during a time of the year when rent is paid for the facilities but no income is being generated. He hopes to have additional information about this at the next board meeting.

Kristy Mack-Fett reminded all in attendance that they were invited to our annual Winter Concert on January 21, 2016 at 6pm in the Westchester Auditorium.

Finance

Gordon Engstrom presented information about the December 2015 financials. We continue to see a lower forecast net income compared to the 2015-16 budgeted net income, a decrease of \$42,000. We have had significantly higher expenses for legal fees as well as some higher than projected costs for employee benefits. We also

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continue to have a lower total enrollment, 462, compared to the projected enrollment of 465. This along with a lower attendance rate last month resulted in the loss of ADA .

ACTION ITEM: The board requests that Gordon Engstrom of Excellent Education bring to the next board meeting spending information through February 2016 so the budget can be reviewed in consideration of actual costs to date.

The 1st Interim Financial Report was submitted to LAUSD in December 2015. Gordon indicated that the report reflected the same information made available in the December financials reviewed at the present meeting.

ADA for Emergency School Closure

The board discussed the need to execute an affidavit for Request for Allowance of Attendance because of Emergency Conditions and School Closure on December 15, 2015 due to a Level 1 Terrorist Threat. The affidavit, signed by all board members, will be prepared and submitted by the administration under the required CDE guidelines.

Site

The board is excited to be moving forward in discussion with representatives for property owners on an identified site. There are several environmental studies and other exploratory tests to occur over the next several months. The board and site committee hope to engage the community in additional aspects of these initial phases of exploration, in preparation of a final purchase of property.

School Health and Safety Plan

The board reviewed and discussed revisions for our School Health and Safety Plan. The revisions to the plan were previously discussed with OCS's legal team as well as with representatives of LAUSD. The plan will guide us in working with the district in cases of certain infectious disease within the school.

MOTION: Joshua Dome moved to approve the revised OCS School Health and Safety Plan. November McIlhargey seconded the motion. Joshua Dome, Lori Andrade, Sue Ingles, Edward Eadon, Mark Galanty, Jason Haas and November McIlhargey voted in favor. Motion passed.

Board Composition

The board members agree that the current board size of seven voting members is sufficient to complete the work of the board at present. The board will review it's size again in May or June 2016. Of course, expanding the board to include members that bring unique skills that are currently lacking will be reviewed on a case-by-case basis.

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ACTION ITEM: The board asks the administration to investigate any legal issues that might exist in having a school employee, such as a teacher, fill a board of trustees seat. They ask that the information be available at the February 2016 meeting.

Director's Report

Stephanie Edwards distributed the January 2016 Director's Report.

We have experienced some staff turnover, especially in the case of a part-time classroom assistant position at the Mar Vista Campus. There was also a change in faculty assignment in 6th grade over the Winter Break.

ACTION ITEM: At the February board meeting, the board would like to review spending for classroom assistants over the past 3 years as compared to spending this year.

We have recently been notified of the requirement that we use a metal detector for random safety checks at our co-location on the Westchester Campus. Those random safety checks have already begun and are being implemented under the guidelines set forth by LAUSD.

Approval of Minutes

The board reviewed the minutes from the December 17, 2015 board meeting.

MOTION: Mark Galanty moved to approve the minutes from the December 17, 2015 board meetings. Sue Ingles seconded the motion. Joshua Dome, Lori Andrade, Sue Ingles, Edward Eadon, Mark Galanty, Jason Haas and November McIlhargey voted in favor. Motion passed.

The board reconvened to closed session at 9:10pm.

CLOSED SESSION: Board Members and Administration only

Pursuant to section 54956.8 – Conference with Real Property Negotiators regarding APN # 4223008003, # 4223008004 – OCS Negotiators: Stephanie Edwards and Kristy Mack-Fett.

The following actions were reported out from closed session.

MOTION: Jason Haas moved to authorize and direct Stephanie Edwards, OCS Executive Director, to execute the Agreement of Purchase and Sale and Escrow Instructions with Teledyne Technologies, Inc. in a form identical to, or substantially similar to, the form reviewed by the Board; and move to further authorize and direct OCS Administration to take all actions required to implement the Agreement and close on the subject property, subject to the

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continuing oversight and direction of the OCS Site Task Force. Joshua Dome seconded the motion. Lori Andrade, Joshua Dome, Edward Eadon, Jason Haas, Sue Ingles, November McIlhargey, and Mark Galanty voted in favor. Motion unanimously passed.

Setting of Next Agenda

The next regular board meeting is scheduled to begin at 7pm on February 11, 2016.

Joshua Dome adjourned the meeting at 9:22pm.