

Minutes-Approved  
Ocean Charter School Board Meeting  
October 5, 2017

**Called to order by Joshua Dome, Chair and convened at 6:15pm.**

Board members present: Joshua Dome, Sue Ingles, Edward Eadon, and Laura Stoland.

A quorum was present.

Mark Galanty arrived at 6:30pm.

November McIlhargey arrived at 7:36pm

Also present were OCS Executive Director, Stephanie Edwards, OCS Director, Kristy Mack-Fett, OCS teacher, Hana El-Hasan, Gordon Engstrom of Excellent Education, OCS Business Manager, Nancy O'Rourke, and OCS parent and Diversity and Equity Committee member, Jessica Martin.

### **Open Forum**

Joshua Dome shared his gratitude for the dedication of our OCS community, including parents, teachers, administrative staff and board members.

**MOTION: Joshua Dome moved to switch agenda item #5 with item #3.** Laura Stoland seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, and Laura Stoland voted in favor. Motion passed.

### **Charter Renewal**

Our administrators, faculty and staff are working on our charter renewal submission and will need additional time to bring certain items to the board for their final review. The admin expects to have the submission ready for the board final review prior to the regular November 2017 board meeting. The anticipated submission date is November 18<sup>th</sup>.

**MOTION: Joshua Dome moved to switch agenda item #6 with item #4.** Edward Eadon seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, and Laura Stoland voted in favor. Motion passed.

### **Governance**

The Governance Committee will meet on October 19, 2017 to review the elements included in the charter renewal petition. Many OCS policies and documents need to be specified in the petition. The committee will support the work of the administration in preparing the draft petition for final review by the board next month.

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**MOTION: Joshua Dome moved to appoint Sue Ingles and Edward Eadon to the Governance Committee.** Laura Stoland seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, and Laura Stoland voted in favor. Motion passed.

**MOTION: Joshua Dome moved to switch agenda item #7 with item #5.** Laura Stoland seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, and Laura Stoland voted in favor. Motion passed.

### **Director's Report**

Stephanie Edwards distributed the October 2017 director's report. Stephanie shared that the administration had been working with the faculty during their weekly meetings to complete the curriculum elements of the charter renewal petition.

Jessica Martin, parent and committee member, shared that the Diversity and Equity Committee is meeting regularly and that attendance at the meetings is good. The committee is planning to focus on the festival life of the school and how all families learn about and incorporate the festivals into their daily lives. The committee also recognizes the need to help diverse families who may be unfamiliar with Waldorf Education experience a smooth the transition into our community.

### **Site**

Joshua Dome shared that he has been meeting regularly with our landlords at the Del Rey campus. He's expressed our desire to continue leasing the site until Fall 2020. They will let us know what options we may have to extend our lease until then.

Site Committee member, Jim Bush participated in the meeting by phone. He gave an overview of how the bid process went and talked about the next steps in the process, including a review of the contracts required by the state, LAUSD and our contractors.

**MOTION: Joshua Dome moved to authorize the OCS Executive Director to sign the low bidder construction contracts at the appropriate time, based on LAUSD recommendation.** Edward Eadon seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

### **Finance**

Gordon Engstrom distributed the August 2017 financial reports and check register. This report showed a forecast net income of \$39,000 compared to the \$8,000

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projected net income in the approved budget. This is largely due to a \$72,000 increase in mandate block grant funding.

Nancy O'Rourke talked briefly about edits suggested to the financial policies and procedures. These suggested changes are a direct result from feedback we received from LAUSD during last year's annual site review.

**ACTION ITEM:** The board asks that, in the future, financial statements include a copy of the school's credit card statement so each individual purchase can be reviewed.

**MOTION: Joshua Dome moved to accept the August 2017 financial statements and check register.** Sue Ingles seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

**MOTION: Joshua Dome moved to authorize LACOE to issue accounting for OCS's electronic fund transfer instructions to Hanmi Bank.** Mark Galanty seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

**MOTION: Joshua Dome moved to authorize the OCS Executive Director to open a non-interest bearing account with hanmi Bank for Prop 1D funds.** Mark Galanty seconded the motion. Joshua Dome, Edward Eadon, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

### **Approval of Minutes**

The board reviewed the draft minutes from the September 7, 2017 board meeting.

**MOTION: Joshua Dome moved to approve the September 7, 2017 board meeting minutes.** Edward Eadon seconded the motion. Joshua Dome, Mark Galanty, Edward Eadon, Sue Ingles, November McIlhargey and Laura Stoland voted in favor. Motion passed.

### **Setting of Next Agenda**

The next regular board meeting is scheduled to begin at 6:00pm on November 2, 2017.

Joshua Dome adjourned the meeting at 8:41pm.