



Posted by:

Date/Time:

This agenda has been posted 72 hours in advance at the following locations:

- **Del Rey Campus: Office door at 12606 Culver Blvd., Los Angeles, CA 90066**
- **Westchester Campus: Office at 7400 W Manchester Ave., Los Angeles, CA 90045**
- **Panama Campus: 12870 Panama St., Los Angeles, CA 90066**

Ocean Charter School
Board of Trustees Meeting Agenda
Thursday, November 9, 2017 6:00 PM

Ocean Charter, Del Rey Campus
12606 Culver Blvd.
Los Angeles, CA 90066

- 1. Call to Order** **6:00pm, Room #3**
Roll Call and confirmation of preparation by board members.
- 2. Open Forum**
Opportunity for members of the public to speak on items relevant to OCS.
*(*please see notes at the bottom of this agenda)*
- 3. Site (attachments)**
 - The Board will hear an update on the Panama site project, including funding flows and construction timeline
 - Discussion and possible approval to authorize the Executive Director to sign the STV Construction management contract.
- 4. Charter Renewal (attachments)**
 - The board will review and possibly approve Draft Charter Renewal Petition Elements
 - Resolution of the OCS Board authorizing submission of the OCS Charter Renewal Petition application and identifying the lead petitioner(s):Executive Director, Director, and Business Manager.
- 5. Governance (attachments)**
 - Review and possible approval of conflict of interest policy.
 - Review and possible approval of conflict of interest code bridge policy.
 - Review and possible approval of OCS bylaws.
 - Review and possible approval of OCS suicide prevention, intervention and postvention policy.
 - Review and possible approval of Parent Handbook.
 - Review and possible approval of Employee Handbook.
- 6. Director's Report (attachment)**
 - The directors will report on the status of enrollment, the board will hear about recent faculty professional development and the directors will discuss the festival life of the school.



7. **Finance (attachments)**

- Review and possible motion to accept the September 2017 financial statements and check register.
- Review and possible approval of the draft audit.
- Review and possible approval of financial policies and procedures.
- Discussion and possible approval of 2.5% increase this year and 2% increase next year for non-OCTA faculty and staff.
- Discussion and possible action to re-appoint Finance Committee Members, KateyInn Jaques, Aly Leavitt, Nancy O'Rourke, Kristy Mack-Fett, Debbie Tripp, Sue Ingles and Stephanie Edwards.

8. **Approval of Minutes (attachment)**

- Review and possible motion to approve the minutes from the October 5, 2017 board meeting.

9. **Adjournment**

The next regular board meeting is scheduled for December 7, 2017.

****Please Note:***

The Board of Trustees has open public meetings on the first Thursday of each month unless otherwise noticed (as well as occasional special meetings, as necessary, to complete its work). Everyone is welcome to attend and participate.

- The time and location of Board meetings are posted on the school website, school bulletin board and emailed to the OCS-families Yahoo! group (along with the meeting agenda).
- Hard copies of the Board agenda packet are available for review at the meetings. Community members may also obtain an electronic copy of the agenda or the entire board packet prior to each meeting by accessing the following website: <http://oceancs.org/board-packets/>
- We ask that guests present their questions and comments during the Open Forum portion of the meeting. Speakers are limited to three minutes each and may discuss any topic they wish. However, due to public meeting laws the Board cannot discuss, respond to, or take action on issues raised in Open Forum unless they have been previously agendaized for the meeting.
- To request placement of an item on the agenda please contact Debbie Tripp or Board Chair Joshua Dome at least two weeks prior to the meeting for consideration of your request. Please note that the Board will only agendaize topics that are relevant to the Board's responsibilities for governance, fiduciary and legal oversight.
- Requests for disability related modification or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (310) 827-5511.
- Administrative matters, complaints and grievances, and topics related to the day-to-day running of the school are best handled through discussions with Administrative staff, at All Community Group (AGC) meetings and in the case of a grievance or complaint, by following the OCS Complaint Policy (found in the Parent Handbook).