

Minutes-Approved
Ocean Charter School Board Meeting
September 6, 2018

Called to order by Josh Dome and convened at 6:38pm.

Board members present: Josh Dome, Jason Haas, Dominique DjeDje, Zach James, Edward Eadon, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty

Melodie Metzger was absent.

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Business Manager, Nancy O'Rourke; Gordon Engstrom and Ayanthy Peiris of Excellent Education; Ron Johnson and Maria Gomez of Red Hook; Peter Mayor of STV Construction Management; Jim Bush of the OCS Site Task Force.

Open Forum

Edward Eadon shared a quote from Rudolph Steiner.

Site

Jim Bush, Ron Johnson and Maria Gomez of Red Hook and Peter Mayor of STV Construction Management made a presentation on the progress of the Panama site project to date. The Board was able to see photos and video of the work being conducted on the site. The construction team took Board member questions and provided an update on the overall progress. The project continues to be on time for our projected completion date in March 2020.

November McIlhargey arrived for the meeting at 6:54pm.

The hard costs on the project are trending higher than what has been budgeted. Last year, based on LAUSD's recommendation, we lowered the budget for hard costs associated with the project when we applied for augmentation grant funding. As previously discussed, we may have to return to LAUSD to request increased funding to cover these costs.

MOTION: Jason Haas moved to ratify the Panama project change orders 1-11.

Josh Dome seconded the motion. Josh Dome, Jason Haas, Dominique DjeDje, Zach James, Edward Eadon, November McIlhargey, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty voted in favor. Motion passed.

Laura Stoland provided an update on our capital campaign. She has been working with Kristy Mack-Fett, Zach James and Melodie Metzger to identify potential donors, in addition to their earlier grant-writing efforts. They are finding that many of the entities providing funding to non-profits have a minimum requirement for Title I student population that we have not yet reached. They are focused on following up

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with leads brought forward by the community for private donor funds. They hope to develop relationships with corporate leaders that may lead to sponsorship of the Panama project in the form of naming rights. They will also be working on our printed capital campaign materials so that more of the school's authentic story is highlighted to potential donors receiving them.

Finance

Ayanthy presented the July 2018 financial statements and check register. These reports are only for the first month of the fiscal year so they mostly show budgeted projections. They show an operating net income of \$58,000, which is \$41,000 above budget. This is in part due to lower classified salaries and costs for instructional consultants.

MOTION: Sue Ingles moved to approve the July 2018 financial statements and check register. Mark Galanty seconded the motion. Josh Dome, Jason Haas, Dominique DjeDje, Zach James, Edward Eadon, November McIlhargey, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty voted in favor. Motion passed.

Ayanthy presented the 2017-18 unaudited actuals, which were submitted to LAUSD prior to the final audit. They showed an over \$100,000 loss for the year.

MOTION: Mark Galanty moved to approve the 2017-18 unaudited actuals. Sue Ingles seconded the motion. Josh Dome, Jason Haas, Dominique DjeDje, Zach James, Edward Eadon, November McIlhargey, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty voted in favor. Motion passed.

Discussion of the new copier contract was tabled to the November 2018 meeting to allow Nancy O'Rourke more time to collect competitive bids.

Employee Benefits Waiting Period

Stephanie Edwards lead a discussion with the Board about implementing waiting periods for employee participation in our 403b retirement plan. Currently, the school provides a matching option to employees for their 403b contributions upon being hired to a full time, classified position. It was discussed that a one-year waiting period before being eligible to receive the 403b matching contribution would be appropriate and is aligned with standard practices in many other organizations. The Board expressed their support for a one-year waiting period on 403b matching benefits and asked the administration to continue to keep the Board apprised on the policy's implementation.

Approval of Minutes

The Board reviewed the minutes from the August 16, 2018 Board meeting.

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MOTION: Josh Dome moved to approve the minutes from the August 16, 2018 Board meeting. Laura Stoland seconded the motion. Josh Dome, Jason Haas, Dominique Djedje, Zach James, Edward Eadon, November McIlhargey, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty voted in favor. Motion passed.

Director's Report

Stephanie Edwards provided the director's report to the Board. We continue to work with new families, welcoming them to the school and helping them navigate their new school community. Our new teachers are doing very well and are receiving support and mentoring from their fellow teachers.

The administration has started conversations with the full faculty at their weekly meetings about the WASC self-study process. Stephanie has a team leader meeting scheduled with our WASC representative on September 11, 2018. She expects to have additional details following that meeting.

Educational Equity: Immigration and Citizenship Status

The Board and administrators continue to review policies related to educational equity, including our visitor & volunteer policy and uniform complaint policy. The Governance Committee will meet later this month to review and make recommendations on other relevant policies.

MOTION: Jason Haas moved to approve the school's visitor & volunteer policy and uniform complaint policy. Josh Dome seconded the motion. Josh Dome, Jason Haas, Dominique Djedje, Zach James, Edward Eadon, November McIlhargey, Dan Wierzba, Sue Ingles, Laura Stoland and Mark Galanty voted in favor. Motion passed.

ACTION ITEM: The Board will review and discuss the same agenda item relating to educational equity at the October 2018 meeting.

CLOSED SESSION: Board Members and Administrators Only

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Closed session pursuant to paragraphs (1), (2), and (4) of subdivision (d) of Government Code Section 54956.9. Anticipated Litigation: 1 matter. Counsel: Matejka Handley

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA

Stephanie Edwards left the meeting at 8:55pm.

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CLOSED SESSION: Board Members Only

Public Employee: Contract Approval-Position: Executive Director.

The board reconvened to Open Session at 10:14pm.

The Board took no action in the closed session.

The meeting was adjourned at 10:15pm.