

Minutes-Unapproved  
Ocean Charter School Board Meeting  
August 16, 2018

**Called to order by Josh Dome and convened at 6:33pm.**

Board members present: Josh Dome, Jason Haas, Melodie Metzger, Dominique DjeDje, Zach James and Edward Eadon

Dan Wierzba and Mark Galanty were absent.

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Director, Kristy Mack-Fett; OCS Business Manager, Nancy O'Rourke; Gordon Engstrom and Ayanthy Peiris of Excellent Education; Ron Johnson and Maria Gomez of Red Hook.

**Open Forum**

There were no speakers for Open Forum.

**Site**

Ron Johnson and Maria Gomez of Red Hook provided an update on the status of the Panama site project. The mat slab for the main classroom building was poured on August 15, 2018. Dewatering of the underground parking is almost complete. The pouring of the mat slab for the underground parking is expected to begin in September. The upright construction of buildings is also expected to begin in September. The project is on track for a completion date of March 21, 2020.

November McIlhargey arrived for the meeting at 6:42pm.

We expect to be sending the second request for augmentation grant funds to LAUSD in October to ensure distribution of the funds by January 2019.

Sue Ingles arrived for the meeting at 6:47pm.

Our contractor is working with the city council's office to address parking for workers on the construction project. Right now the parking on Culver Blvd. near the site is restricted to a 2-hour limit. We do not want workers parking in the neighborhood around the site and possibly disturbing our neighbors in the area, so, the contractor is requesting that the city waive the 2-hour parking limit for workers to park on Culver Blvd.

**Finance**

Ayanthy presented the June 2018 financial statements and check register. Due to lower total enrollment and a lower attendance percentage than was forecast, at the end of the last school year we had a net operating loss of \$111,000, which is

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\$119,000 below the budget. Also contributing to the overall net loss were a \$24,000 decrease in fundraising for the year and higher costs for instructional consultants.

**MOTION: Sue Ingles moved to approve the June 2018 financial statements and check register.** Edward Eadon seconded the motion. Josh Dome, Jason Haas, Sue Ingles, Melodie Metzger, Edward Eadon, November McIlhargey, Dominique Djedje, and Zach James voted in favor. Motion passed.

The LCAP was submitted to LAUSD in June, per the timeline discussed at the last Board meeting.

The request for an increase to our line of credit at Hanmi Bank has been submitted and is being processed. The expected increase will be from \$600,000 to \$1.3 million. This additional funding will be available for site related costs at the end of the site project if there is any delay in state or district funding disbursements.

#### **Approval of Minutes**

The Board reviewed the minutes from the June 19, 2018 special Board meeting.

**MOTION: Josh Dome moved to approve the minutes from the June 19, 2018 special board meeting.** Sue Ingles seconded the motion. Josh Dome, Jason Haas, Sue Ingles, Melodie Metzger, Edward Eadon, November McIlhargey, Dominique Djedje, and Zach James voted in favor. Motion passed.

#### **Director's Report**

Stephanie Edwards presented the Board with the director's report. The new school year has just started and we seem to be off to a smooth start. All of the students, parents and staff seemed excited to be back. Our newly hired teachers are getting to know their classes and the daily routines of the school.

We will be holding class parent meetings next week for all grades. The students and teachers will have student work, class art and teacher chalkboard drawings on display for the evening.

The rose ceremonies are being held on each campus this year. Westchester had their ceremony on the first day of school. Del Rey will have their ceremony tomorrow.

We have received our WASC site visit dates. They are April 8-10, 2019. The WASC team will be visiting both school sites on those dates. We expect to engage all constituents for the self-study submission for WASC accreditation. More details will follow.

We will be announcing the afterschool enrichment classes at both campuses in the August 17, 2018 Friday Folder letter to the community.

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**Educational Equity: Immigration and Citizenship Status**

The Board and administrators will review the state required immigration protections for students and compare those to current our practices. At the September 2018 Board meeting, the Board will review and finalize its policies.

**CLOSED SESSION: Board Members and Administrators Only**

Laura Stoland arrived for the meeting at 7:45pm.

**CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Closed session pursuant to paragraphs (1), (2), and (4) of subdivision (d) of Government Code Section 54956.9. Anticipated Litigation: 1 matter. Counsel: Matejka Handley

**CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA

Stephanie Edwards and Kristy Mack-Fett left the meeting at 8:28pm.

**CLOSED SESSION: Board Members Only**

Public Employee: Contract Approval-Position: Executive Director.

The board reconvened to Open Session at 8:52pm.

The Board took no action in the closed session.

The meeting was adjourned at 8:53pm.