

Minutes-Approved  
Ocean Charter School Special Board Meeting  
April 12, 2018

**Called to order by Jason Haas and convened at 6:36pm.**

Board members present: Sue Ingles, Edward Eadon, Laura Stoland, Joshua Dome and Dominique DjeDje.

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Director, Kristy Mack-Fett; Gordon Engstrom and Ayanthy Peiris of Excellent Education; Ron Johnson of Red Hook; Dan Wierzba of the OCS Site Task Force.

**Open Forum**

Gordon Engstrom announced his planned retirement from Excellent Education as of October 1, 2018. Ayanthy Peiris will be the new account representative to OCS once Gordon has retired. She will be working with the school during the transition.

Mark Galanty arrived at 6:39pm.

**Site**

The Board heard a report from Ron Johnson on the status of the Panama site project. The construction delay that occurred due to the transfer of the property to LAUSD has been resolved. The team is preparing for excavation and concrete pouring for the underground parking. However, before the construction team can move on to this next phase, further soil testing is required due to elevated contamination levels, similar to levels detected when we acquired the property. This will create another delay, although it should be a very short delay, as the contamination detected was minimal.

November McIlhargey arrived at 6:42pm.

The site committee has confirmed that LAUSD has accepted our timeline for disbursement of augmentation grant funds.

Jason Haas arrived at 6:48pm.

Ron informed the Board that the one complaint they have received so far from a neighbor of the Panama site has been resolved.

Joshua Dome shared information about the negotiations with Marina Christian Fellowship Church for the renewed lease at the Del Rey campus. MCF has retained the professional services of a negotiator on their behalf. Joshua and our admin team will continue to work with the negotiators to finalize the lease and will report back to the Board at a future meeting.

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Laura Stoland shared the status of our capital campaign. We are still awaiting a response from David Geffen before sending additional donor packets out to other potential donors, such as the Herb Albert Foundation. We are still seeking contacts with some potential corporate donors. In addition to developing these corporate relationships to support the capital campaign, we are also hopeful that they will be able to support the school's other projects, beyond those related to site.

**Finance**

Gordon presented the February and March 2018 financial statements and check register. He noted that we show a net operating loss of \$56,000, which is \$64,000 below the current budget. This was due to several factors, including a lower attendance percentage, according to P2 reporting.

Collections for Annual Family Giving were up in March 2018. We have collected \$207,000 to date.

**MOTION: Sue Ingles moved to accept the February and March 2018 financial statements and check registers.** Mark Galanty seconded the motion. Edward Eadon, Mark Galanty, Jason Haas, Sue Ingles, November McIlhargey, Dominique DjeDje, Joshua Dome and Laura Stoland voted in favor. Motion passed.

The Board reviewed the 2<sup>nd</sup> Interim Financial Report that was submitted to LAUSD on March 3, 2018.

**MOTION: Joshua Dome moved to approve the 2<sup>nd</sup> Interim Financial Report.** Mark Galanty seconded the motion. Edward Eadon, Mark Galanty, Jason Haas, Sue Ingles, November McIlhargey, Dominique DjeDje, Joshua Dome and Laura Stoland voted in favor. Motion passed.

The Board discussed the selection of an auditor for the 2018-19 and 2019-20 fiscal years. OCS has hired Vavrinek, Trine, Day & Co. (VTD) as its auditor for the past 14 years. VTD has consistently provided auditor services at competitive rates and with a consistent record of excellence. The Board collectively expressed a desire to continue with their services.

**MOTION: Jason Haas moved to approve the contract with Vavrinek, Trine, Day & Co. and authorize OCS administration to execute the contract.** Joshua Dome seconded the motion. Edward Eadon, Mark Galanty, Jason Haas, Sue Ingles, November McIlhargey, Dominique DjeDje, Joshua Dome and Laura Stoland voted in favor. Motion passed.

Sue Ingles shared that, our newest Board member, Dominique DjeDje attended the last Finance Committee meeting. She has expressed her willingness to serve as a member on the committee.

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**MOTION: Sue Ingles moved to appoint Dominique DjeDje to the Finance Committee.** November McIlhargey seconded the motion. Edward Eadon, Mark Galanty, Jason Haas, Sue Ingles, November McIlhargey, Dominique DjeDje, Joshua Dome and Laura Stoland voted in favor. Motion passed.

#### **Director's Report**

Stephanie Edwards presented the Board with the director's report. We had our annual site review with LAUSD on April 10 and 11, 2018. We are working on a few follow-up items

#### **Approval of Minutes**

The Board reviewed the minutes from the February 1, 2018 board meeting. Jason Hass pointed out an error in identifying him as a meeting attendee twice. The second reference to his attendance will be removed.

**MOTION: Edward Eadon moved to approve the minutes from the February 1, 2018 board meeting, as amended.** Sue Ingles seconded the motion. Edward Eadon, Mark Galanty, Jason Haas, Sue Ingles, November McIlhargey and Laura Stoland voted in favor. Motion passed.

The meeting was adjourned at 8:44 pm.