

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

Called to order by Laura Stoland and convened at 6:32pm.

Board Members Present: Laura Stoland, Jason Haas, Sue Ingles, Anna Berk, November McIlhargey, Dan Wierzba, Tammy Stanton, Ed Eadon, and Dominique Djedje.

Board Members Absent; Zach James

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Executive Director, Kristy Mack Fett; OCS H.R. Coordinator, Debbie Tripp; and Ayanthy Peiris of Excellent Education.

Open Forum

OCS parent, Tanya Wierzba shared her anger and disappointment with the school reopening plan and the Covid-19 safety protocols being implemented by the school and that, because of this, she would not be sending her children back to school for in-person instruction this year.

Mark Galanty joined the meeting at 6:37pm.

OCS parent, Rachael Petru shared feedback and concerns regarding the school's current special education program. She requested that the Board form a task force to evaluate the school's choice of option 1 with LAUSD for special education services. She also requested that a report of such an evaluation be shared at a future Board meeting.

OCS parent, Sophia Trone expressed dismay about student personal data collection associated with regular Covid-19 testing and daily use of the Fever Free app by students returning to in-person learning.

OCS parent, Misha Shamoiel read a letter expressing her concern over sentiments recently shared in class during a discussion about race and hate.

OCS parent, Shelley Nieman shared concerns about the Covid-19 safety measures being implemented in our hybrid model.

OCS parent, Denise Young asked the Board to consider allowing parents to opt out of student Covid-19 safety protocols such as regular Covid-19 testing, mask wearing and 6ft. social distancing requirements.

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

OCS parent, Katherine Wolfson shared her reluctance to send her child back to school for in-person instruction and asked that parents be allowed to opt out of certain safety requirements such as regular Covid-19 testing.

OCS parent, Megan Pearson-Cody shared concerns about weekly student Covid-19 testing requirements and asked that alternatives be considered.

Finance

Ayanthy Peiris shared the February 2021 financial records and check register. The operating net income for this year is projected to be -\$968K compared to \$7K in the Board approved budget. Variances impacting operating net income include an increase in LCFF revenue from SB820 growth funding, removal of aftercare/enrichment revenue, and augmentation revenue under budget by \$1.4M.

Sue Ingles left the meeting at 7:02pm.

MOTION: Tammy Stanton moved to approve the February 2021 financial records and check register. Mark Galanty seconded the motion. Laura Stoland, Jason Haas, Anna Berk, November McIlhargey, Dan Wierzba, Tammy Stanton, Ed Eadon, Mark Galanty, and Dominique Djedje voted in favor. Motion passed.

Tammy Stanton shared a report from the March 16, 2021 Finance Committee meeting, including information about a presentation that was made by ExED regarding new accounts payable software, NVoicepay Solutions, discussion of possible revisions to the school's fiscal policies and procedures, and the committee's work to develop our 2021-22 budget.

Tammy and Ayanthy shared additional information and answered questions about NVoicepay Solutions software, now being utilized by ExED for accounts payable processing. This system can be used to more effectively process cash disbursements to vendors. The Finance Committee recommends that the Board authorize the use of NVoicepay through ExED for vendor payments moving forward.

MOTION: Tammy Stanton moved to accept the Finance Committee's recommendation and authorize the use of NVoicepay Solutions for accounts payable processing via our ExED back office contract. Mark Galanty seconded the motion. Laura Stoland, Jason Haas, Anna Berk, November McIlhargey, Dan Wierzba, Tammy Stanton, Ed Eadon, Mark Galanty, and Dominique Djedje voted in favor. Motion passed.

Sue Ingles returned to the meeting at 7:08pm.

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

The Board discussed revisions to the fiscal policies and procedures that would be necessary due to the Board's authorization for the use of NVoicepay Solutions for accounts payable processing.

ACTION ITEM: The Board asked the Finance Committee to review the required changes to our fiscal policies and procedures and bring a draft to the May 2021 Board meeting.

Tammy provided an update on our application for PPP loan forgiveness. She hopes to have more to report at the next Board meeting.

Fundraising

Laura Stoland shared information about eight outstanding applications submitted on behalf of OCS for a variety of available grant funding programs. She indicated that the school has already been awarded a small amount of grant funding based on two prior application submissions. She continues to work with parent volunteers on additional grant applications and hopes to have more information to report at a future meeting.

Report from the Parent Collective

Anna Berk shared a report from the Parent Collective. This year's Silent Auction has been cancelled. The Silent Auction team is working on planning for the event next year and hopes that this additional time for planning will help them reimagine the event for greater success moving forward. Rachael Petru shared an update on AFG and expressed optimism & gratitude that the school is currently collecting pledges above this year's budgeted goal of \$104K. So far, \$246K has been pledged and \$197K has been collected. We have reached the milestone of having the first class reach 100% parent participation in AFG. Several other classes are at 80-90% parent participation. She hopes we will see additional classes reach the 100% participation mark.

School Reopening

Kristy Mack-Fett and Stephanie Edwards gave a report about our planned school reopening later this month. They expressed gratitude for stakeholder input from parents, staff, teachers and students. They addressed compliance requirements through the lenses of federal, state, local and district oversight. They acknowledge that we may need to adjust our plans as we go and be nimble in responding to the changing circumstances of implementing in-person instruction during the Covid-19 pandemic.

Diversity, Equity and Inclusion Committee

Dominique DjeDje shared that the next DEIC meeting is scheduled for April 15, 2021 at 5pm. Everyone is encouraged to participate. The committee will be discussing school reopening and the school's equity plan. She also shared information about

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

the recent “Women in Science” event that was held. The discussion at the event was fascinating and well received. She thanked the panel participants for bringing this important event to our community.

Land Acknowledgment

This item was tabled to the May 2021 Board meeting.

Dominique DjeDje left the meeting at 8:01pm.

Director’s Report

Kristy and Stephanie shared information about weekly “Tea with the Directors” events that they have been holding every Tuesday afternoon. They reported a high turnout of parents participating. Much of the recent discussion has been about school reopening. The teas are scheduled to continue through the rest of the school year.

OCS employees are being trained now on health and safety protocols being implemented upon our return to in-person instruction. Teachers have been working to set-up their classrooms in anticipation of their students returning. We will be welcoming individual families at the school for tours of the new campus beginning the week of April 5, 2021.

Site

Jason Haas shared a report about the site. We were granted occupancy as of April 1, 2021. There are still a few outstanding items for the contractor to address, including clearing all playground equipment for student use. Most of these items should be taken care of in the next few weeks.

Update of Committee Charters

The Governance Committee has been developing an informational binder for Board members. One of the items discussed for inclusion in the binder are individual committee charter statements. The goal is to draft charter statements that define each committee’s role and would be used to guide their work.

Approval of Minutes

The Board reviewed the draft minutes from the March 4, 2021 Board meeting.

MOTION: Ed Eadon moved to approve the minutes from the March 4, 2021 Board meeting. Tammy Stanton seconded the motion. Laura Stoland, Jason Haas, Anna Berk, November McIlhargey, Dan Wierzba, Tammy Stanton, Ed Eadon, Mark Galanty, and Sue Ingles voted in favor. Motion passed.

The Board convened to closed session at 8:15pm.

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett.
Employee Organization: OCTA

Reconvene to Open Session

The Board reconvened to open session at 8:54pm. There were no actions taken by the Board in closed session to report.

The meeting was adjourned at 8:55pm.

Minutes-Unapproved
Ocean Charter School Board Meeting
April 1, 2021

Exhibit A

Resolution passed by the OCS Board of Trustees on February 5, 2021.

Annually, the OCS Board of Trustees will allocate Annual Family Giving Fund (AFG) contributions in excess of the annual budget target as restricted net assets to the remaining Capital Campaign balance of \$1M as of January 2021. The OCS Board of Trustees reserves the right to redirect excess AFG funds should a budget emergency arise; redirection of AFG funds from the Capital Campaign will require a majority of the Board of Trustees approving such action. This annual allocation will remain in effect until the remaining Capital Campaign balance is \$0.