**Called to order by Josh Dome and convened at 6:38pm.**

Board Members Present: Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Andrew Tunnicliffe, Dan Wierzba, Josh Dome, Laura Stoland and Zach James

Mark Galanty and Dominique DjeDje were absent.

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Co-Executive Director, Kristy Mack Fett; OCS Teacher, Aly Leavitt; Ayanthy Peiris of Excellent Education.

**CLOSED SESSION: Board Members Only**

Public Employee: Contract Approval-Position: Executive Director and Director.

**CLOSED SESSION: Board Members and Administrators Only**

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA

CONFERENCE WITH LEGAL COUNSEL—PENDING LITIGATION Pursuant to Section 54956.8, Counsel: Matejka Handley

REAL ESTATE NEGOTIATIONS

Pursuant to section 54956.8, Organization: Marina Christian Fellowship

The board reconvened to Open Session at 6:55pm.

There were no actions taken during the closed session.

**Open Forum**

Stephanie Edwards expressed gratitude for a donation to the school of several Macbooks made by Zach James and Zefr.

Kristy Mack Fett expressed gratitude on behalf of the school and Board for the extraordinary work of Tanya Wierzba in chairing our annual Winter Faire.

Kristy Mack Fett shared an original poem written by an OCS student in the theme of social media.

Student leaders presented a report to the Board about the recent activities of our OCS Student Government.

**Site**

Josh Dome reported that the meeting with LAUSD to discuss the Panama project funding went well. The district continues to be supportive. It remains to be seen whether our request for additional grant funding will need to be taken up by the full LAUSD Board in a formal meeting. We will continue to work with our district contacts toward our goal for increased funding.

Several minor issues are being worked out between the project architect, contractor and the site team. These issues may cause slight delays in meeting our construction timeline but should not have significant impact of final project completion date. The site team plans to stay in frequent contact with project managers to avoid further issues.

There were no change orders for the Panama construction project.

**Finance**

Ayanthy Peiris provided a report about the October 2019 financial statements and check register. The operating budget shows a net income of $4K for the year.

**MOTION: Josh Dome moved to approve the October 2019 financial statements and check register.** Sue Ingles seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

AFG fundraising is at $244K for the year. This puts us very close to our goal of $300K. Laura Stoland requested that Board members who have yet to pledge do so or procure outside donations as soon as possible. 100% participation from the Board is very important. She also indicated that the school will have the opportunity to work with a professional fundraising consultant, Liz Garfield. Laura will share with the Board any new strategies and information brought to us through our work with Liz.

Ayanthy reported that the 2018-19 audit report was reviewed and no specific findings were made.

**MOTION: Josh Dome moved to approve the FY 2018-19 audit report.** Jason Haas seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

Ayanthy presented the 1st Interim Report for the Board review and discussion.

**MOTION: Josh Dome moved to approve the FY 2019-20 1st Interim Report.** Dan Wierzba seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

The Board reviewed the school’s Fiscal Policies and Procedures.

**MOTION: Josh Dome moved to approve the Fiscal Policies and Procedures.** Sue Ingles seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

**Compliance Monitoring Policies and Procedures**

The Board reviewed the school’s Compliance Monitoring Policies and procedures.

**MOTION: Josh Dome moved to approve the school’s Compliance Monitoring Policies and Procedures.** Edward Eadon seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

**Strategic Plan**

The Board reviewed the strategic plan proposed by the Governance Committee.

**MOTION: Josh Dome moved to approve the strategic plan, as amended.** Laura Stoland seconded the motion. Jason Haas, Edward Eadon, Sue Ingles, November McIlhargey, Laura Stoland, Andrew Tunnicliffe, Dan Wierzba, Josh Dome and Zach James voted in favor. Motion passed.

**Parent Collective**

Andrew Tunnicliffe provided a report on the recent efforts of the Parent Collective. Another “State of the School” meeting is scheduled in January 2020. The parents will be engaged in discussion and visioning for life on our new campus next year. There will also be an interactive woodworking demonstration. The Parent Collective is also launching a new fundraising program in January called OCS Parties. The first event will be a goat yoga experience hosted by an OCS family.

**Enrollment and Applicant Trends**

Debbie Tripp provided data about the 2020-21 applicant pool, specifically the percentage of applicants eligible for our Title I preference as residents of Short Avenue Elementary. Trends so far indicate that a significantly higher number of applicants qualify for this preference than in previous years when our local Title I school was Braddock Drive Elementary. The Board will discuss this trend further at the January 2020 meeting.

**Director’s Report**

Stephanie Edwards and Kristy Mack Fett provided the Board with a director’s report. The first day of our annual LAUSD oversight team visit went well. The team will visit again at the Westchester Campus on December 13, 2019. We expect to have additional information about the visit to share at the January 2020 Board meeting.

**WASC Update**

Edward Eadon has been working on formatting and finalizing our WASC self-study submission. There are still additional items that need to be incorporated into the submission, but we expect to meet our submission deadline. Once the submission is made, we will prepare for our WASC team visit scheduled this Spring.

**Approval of Minutes**

The minutes for the November 2019 meeting will be reviewed and possibly approved at the next Board meeting.

The meeting was adjourned at 9:03pm.