

Minutes-Approved  
Ocean Charter School Board Meeting  
November 3, 2016

**Called to order by Joshua Dome, Chair and convened at 7:05pm.**

Board members present: Lori Andrade, Joshua Dome, Edward Eadon, Mark Galanty, Sue Ingles, Michael Krutz, November McIlhargey and Laura Stoland.

Jason Haas was absent.

A quorum was present.

The board convened to closed session at 7:03pm.

**CLOSED SESSION: Board Members Only**

Pursuant to section 54957 Public Employee: Performance Evaluation-Position:  
Executive Director.

**CLOSED SESSION: Board Members and Administration Only**

Executive Director Stephanie Edwards and Director Kristy Mack-Fett joined the meeting at 7:53pm.

Closed session pursuant to paragraphs (1), (2), and (4) of subdivision (d) of Government Code Section 54956.9. Existing Litigation: OCR Complaint No. 09-16-1297. Anticipated Litigation: 1 matter. Counsel: Matejka Handley

Pursuant to section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Chastin Pierman, Stephanie Edwards and Kristy Mack-Fett.  
Employee Organization: OCTA.

The board reconvened to Open Session at 9:07pm.

There were no action items to report from Closed Session.

Also present were administrators, Stephanie Edwards and Kristy Mack Fett, OCS Business Manager, Nancy O'Rourke and Gordon Engstrom of Excellent Education.

**Open Forum**

Kristy Mack-Fett invited all board members to attend the next ACG meeting on November 16, 2016 for a presentation called "Slow Tech." Our guest speakers will lead a discussion on student use of technology. This is a follow-up to our film screening early this year of "Screenagers."

Joshua Dome announced that we would be moving toward starting regular board

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meetings earlier, at 6pm in most cases. He also expressed gratitude for the hard work of our board members, faculty and staff to make a public Waldorf charter school available in Los Angeles. We have a healthy, strong school that enriches our community and he would like to work to find new ways to promote our school to prospective families and share more broadly the excellent program we offer.

### **Finance**

Gordon Engstrom distributed the September 2016 financial statements and check registers. He pointed out that the forecast shows a net income of \$11,000, vs. the \$7,000 net loss shown in last month's forecast. He also shared that the first interest payment on the bond funds was made on October 1, 2016.

**ACTION ITEM:** The board asks that Gordon track the interest payments on the bond funds and ensure they are on track for the projected site construction timeline. They ask that Gordon provide updates on the interest payments at future board meetings.

**MOTION: Mark Galanty moved to accept the September 2016 financial statements and check register.** Sue Ingles seconded the motion. Lori Andrade, Joshua Dome, Sue Ingles, Mark Galanty, Michael Krutz, Laura Stoland, Edward Eadon and November McIlhargey voted in favor. Motion passed.

The board reviewed the new proposed contract with CBE Office Solutions for leasing of copier equipment and service contract. The equipment and services in the contract appear to be sufficient for our needs, at least until we occupy our new site. The cost of the new contract was discussed. The board expressed an interest in going back to the vendor and trying to negotiate lower fees.

**ACTION ITEM:** The board asks Nancy O'Rourke to negotiate with CBE Office Solutions toward lower fees on the contract and report to the board at the next board meeting.

**MOTION: Laura Stoland moved to approve the contract with CBE Office Solutions for leasing of copier equipment and services.** November McIlhargey seconded the motion. Lori Andrade, Joshua Dome, Sue Ingles, Mark Galanty, Michael Krutz, Laura Stoland, Edward Eadon and November McIlhargey voted in favor. Motion passed.

Gordon Engstrom shared the 2015-16 audit with the board. It was a "clean audit" meaning the audit team did not note any areas of concern with regard to the school's financial operations last year. The board asked Gordon to amend the audit report to clarify that the loan for the land at the Panama site is aligned with the bond and that the two are not separate. Also, the board asked Gordon to update the board membership and term information included in the report.

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**ACTION ITEM:** The board secretary will forward accurate board membership and term information for 2015-16 to Gordon so the audit report can be updated.

**MOTION: Joshua Dome moved to approve the 2015-16 audit, as amended.** Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Sue Ingles, Mark Galanty, Michael Krutz, Laura Stoland, Edward Eadon and November McIlhargey voted in favor. Motion passed.

### **Site**

We have entered the CEQA process for the site construction project on Panama. LAUSD approved our CEQA documents for public release. We have a hearing scheduled for November 17, 2016.

The site committee continues to meet to review the construction budget. They are still trying to identify up to 8 million dollars in cuts that could be made to the initial construction budget. More information regarding potential changes to the construction budget will be shared at future meetings.

### **Director's Report**

On October 20, 2016 all grades participated in campus and neighborhood cleanups at both the Del Rey and Westchester campuses. This is the second year we have had school-wide participation in this annual cleanup event. It is part of the student's ongoing environmental stewardship. Our next environmental community service event will be our Beach Clean-a-Thon in Spring.

The administration has been conducting prospective parent meetings and school tours to promote our school in the community and encourage applicant participation in our 2017-18 open enrollment. The deadline for 2017-18 applications eligible to participate in our enrollment lottery for next year is January 27, 2017. The enrollment lottery will be held at our Del Rey campus on February 22, 2017.

The full-length video "Ocean Charter School-A Vision for Life" has been posted to our website to help educate the public about our program.

### **Approval of Minutes**

The board reviewed the minutes from the October 6, 2016 board meeting.

**MOTION: Joshua Dome moved to approve the October 6, 2016 board meeting minutes.** Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Sue Ingles, Mark Galanty, Michael Krutz, Laura Stoland, Edward Eadon and November

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McIlhargey voted in favor. Motion passed.

**Setting of Next Agenda**

The next regular board meeting is scheduled to begin at 6pm on December 1, 2016.

Joshua Dome adjourned the meeting at 9:14pm.