

Minutes-Approved  
Ocean Charter School Board Meeting  
January 7, 2021

**Called to order by Laura Stoland and convened at 6:34pm.**

Board Members Present: Laura Stoland, Jason Haas, Sue Ingles, Ed Eadon, Anna Berk, November McIlhargey, Dan Wierzba, Dominique DjeDje, Mark Galanty and Tammy Stanton.

Board Members Absent:, Zach James

A quorum was present.

Also present: OCS Executive Director, Stephanie Edwards; OCS Executive Director, Kristy Mack Fett; OCS H.R. Coordinator, Debbie Tripp; Sarah Zigenhorn, of LAUSD; and Ayanthy Peiris of Excellent Education.

**Open Forum**

There were no speakers for open forum.

**Finance**

Ayanthy Peiris shared the November 2020 financial records and check register. The operating net income for this year is -\$1.2M compared to \$7K in the Board approved budget. This variance is due in part to the over-allocation payments to LAUSD and augmentation revenue coming in under budget by \$1.4M due to construction expenses being recognized as revenue to the prior year.

**MOTION: Tammy Stanton moved to approve the November 2020 financial records and check register.** Mark Galanty seconded the motion. Laura Stoland, Jason Haas, Sue Ingles, Ed Eadon, Anna Berk, November McIlhargey, Dan Wierzba, Dominique DjeDje, Mark Galanty and Tammy Stanton voted in favor. Motion passed.

Debbie Tripp shared information about our benefits renewal with Blue Shield. We had budgeted for an 8% increase in benefits costs upon our renewal date of March 1, 2021. However, Blue Shield has only increased fees 1.93%. This will result in a small savings for the remainder of the year.

Jason Haas requested that the Board conduct a review over multiple years of the school's operating costs to identify trends and better prepare the school for future budgeting.

**ACTION ITEM:** Ayanthy will bring a multi-year report of operating costs from previous years to a future Board meeting for review.

**Fundraising**

Laura Stoland gave a report on AFG, Capital Campaign and parent volunteer efforts on grant applications being submitted on OCS's behalf.

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### **Report from the Parent Collective Coordinator of Fundraising**

Anna Berk gave a report on fundraising. She has helped to launch our e-commerce platform to allow for ease of spirit wear and OCS store sales. So far, sales are going very well. The community has responded well to the opportunity to make purchase through the website. We hope to expand offerings in the future. Planning for this year's virtual Silent Auction has begun and Anna will have more to share about the event at upcoming Board meetings.

### **School Reopening**

Kristy Mack Fett shared an update on the work of the Reopening Task Force. Task force members have been working diligently to plan for Tier 1 and Tier 2 reopening. Current COVID-19 cases being reported in Los Angeles County are on the rise following the holidays. The surge has caused the county to close schools through February 1<sup>st</sup> in the hopes that reported cases will slow in the next few weeks. This may impact our Tier 1 reopening plans. We are still hopeful that we can begin serving Tier 1 eligible students on March 1<sup>st</sup>.

### **Diversity, Equity and Inclusion Committee**

Dominique Djedje gave a report on the work of the DEIC. The committee continues to work on the equity plan. The DEIC meets the second Thursday of each month. They are trying to involve all stakeholders in the process of developing the equity plan.

### **Director's Report**

Stephanie Edwards provided the director's report. Our WASC visit is being planned for later this year, likely in May. It will be conducted virtually due to COVID-19. The WASC team will review our self-study, submitted last year, and ask for updates as needed. We are also preparing for the LAUSD annual oversight visit, scheduled for April 15<sup>th</sup>. The administration will share information with the Board regarding their participation in the district oversight visit closer to the time it is scheduled. The school continues to prepare for this year's CAASPP standardized online testing. The biggest challenge we are currently facing is the need to update student devices so that they are ready for the test administration.

### **Site**

Dan Wierzba provided an update on site. The project reached substantial completion on January 4, 2021. The final inspections are still to be completed and once they are, we will establish occupancy. We hope to be able to be on site by mid-February.

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**Conflict of Interest Code**

Stephanie Edwards shared the conflict of interest code. Updates to the code include new procedures for the annual Form 700 filing. The county will now collect the data directly instead of the district. The county has created an online portal to better facilitate the submission process.

**Approval of Minutes**

The Board reviewed the draft minutes from the December 3, 2020 Board meeting.

**MOTION: Laura Stoland moved to approve the minutes from December 3, 2020 Board meeting.** Dominique DjeDje seconded the motion. Laura Stoland, Jason Haas, Sue Ingles, Ed Eadon, Anna Berk, November McIlhargey, Dan Wierzba, Dominique DjeDje, Mark Galanty and Tammy Stanton voted in favor. Motion passed.

The meeting was adjourned at 7:30pm.