

Minutes-Approved  
Ocean Charter School Board Meeting  
January 11, 2018

**Called to order by Jason Haas and convened at 6:41pm.**

Board members present: Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland.

Edward Eadon was absent.

A quorum was present.

Also present were OCS Executive Director, Stephanie Edwards, OCS Director, Kristy Mack-Fett, OCS Business Manager, Nancy O'Rourke, Dan Wierzba of our site task force and Ron Johnson & Maria Gomez of Red Hook.

**Open Forum**

There were no speakers for open forum.

**Site**

Ron Johnson of Red Hook distributed a project update on the Panama site construction. We submitted our traffic control plan to LAUSD and as of January 5, 2018 it was approved. Our B-Permit was also issued on January 5, 2018. This permit will allow us to complete necessary work at the site that is on city property. The project managers met with LAUSD on January 9, 2018. The meeting was to ensure all work on the project meets Prevailing Wage requirements. There is an environmental awareness training scheduled with LAUSD on January 16, 2018.

Joshua Dome arrived at 6:49pm.

The Board reviewed change order #1 for the Panama site, brought by the construction managers. Approving these changes results in increased costs of \$77,000, which would be covered by the projects hard contingency funds of just over \$2.4 million.

The Board discussed the need to respond to change orders on the site project throughout the construction process. We should expect to have several change orders over the course of the project, each with varying impacts on the project budget. Change order authorizations were discussed under several different potential models.

**MOTION: Jason Haas moved to ratify the contract with Koury, effective December 19, 2017.** Mark Galanty seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

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**MOTION: Joshua Dome moved to ratify change order #1 for the Panama site project.** Jason Haas seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

**MOTION: Mark Galanty moved to authorize our Executive Director or site task force to approve change orders for the Panama project, as specified in the attached resolution, marked Exhibit A.** Jason Haas seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

### **Finance**

The Board reviewed the financial reports and check registers from November and December 2017. They show the school is operating at a net loss of \$61,000 compared to the \$8,000 projected net loss in the board-approved budget. The reasons for this negative variance are lower than expected LCFF funding and lower projected revenues of about 2%. The school is also seeing a lower than projected attendance rate, however, that is a typical trend at this time of year due to the cold and flu season. We may continue to see a similarly lower attendance rate through February.

**MOTION: Sue Ingles moved to accept the November and December 2017 financial reports and check registers.** Joshua Dome seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

**MOTION: Joshua Dome moved to authorize OCS administrators to be signatories on the LACOE ETF account.** Jason Haas seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

Nancy O'Rourke and Gordon Engstrom informed the Board that receipts from Winter Faire are still being processed, however, gross profits suggest that we were able to raise the funds budgeted for this year's event. They will be able to confirm the total funds raised by the next board meeting.

### **Director's Report**

On January 9, 2018, LAUSD approved our charter renewal petition for another 5 years. A lot of work and collaboration was necessary for the successful submission of our petition. The administrative team recognizes all the meaningful contributions made by our faculty, staff and board members. Thank you to everyone for your hard work.

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We continue to prepare for our upcoming WASC accreditation. We will be engaging the community throughout the process and will be sending initial information out soon.

We are preparing for our groundbreaking ceremony at the Panama campus coming up in February. The tentative date is Saturday, February 23, 2018. More information about the event will be available at next month's board meeting.

**Approval of Minutes**

The board reviewed a draft of the minutes from the December 7, 2017 regular board meeting and the December 7, 2017 and December 16, 2017 special board meeting.

**MOTION: Joshua Dome moved to approve the minutes from the December 7, 2017 regular board meeting and the December 7, 2017 and December 16, 2017 special board meeting.** November McIlhargey seconded the motion. Joshua Dome, Jason Haas, Sue Ingles, Mark Galanty, November McIlhargey and Laura Stoland voted in favor. Motion passed.

The meeting was adjourned at 8:41 pm.