

Minutes – Approved
Ocean Charter School Board Meeting
April 11, 2013

Called to Order by Joshua Dome, Board Chair, and Convened at 7:08pm.

Board members present: Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, Elspeth Paul, and Wendy Teeter.

Board members absent: Craig Garner.

A quorum was present.

Also present were Executive Director Stephanie Edwards, Director of Playa Vista Campus Kristy Mack-Fett, faculty members Megan Helms, D’Arcy Geanakos and Tomasa Mendoza, and Graham Dye of Excellent Education.

Closed Session - Conference with Labor Negotiators

The Board convened into Closed Session at 7:09pm Pursuant to Brown Act section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Jim Young, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA.

Closed Session - Conference with Real Property Negotiators

The Board convened into Closed Session pursuant to Brown Act section 54956.8 (Conference with Real Property Negotiators) – Regarding Marina Christian Fellowship and 12606 Culver Blvd. Agency designated representatives: Stephanie Edwards and Kristy Mack-Fett.

The Board reconvened to open session at 7:47pm.

There were no Action Items to report.

Graham Dye of Excellent Education arrived at the meeting at 7:48pm.

Open Forum

There were no Open Forum comments.

Consent Agenda

The Consent Agenda items for April 11, 2013 are:

- A. Approval of Board Meeting Minutes for March 7, 2013.
- B. Approval of Special Board Meeting Minutes for March 19, 2013.

MOTION: Elspeth Paul moved to approve the Consent Agenda items for April 11, 2013. Jill Hayashi seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi voted in favor. Elspeth Paul and Wendy Teeter abstained. Motion passed.

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April 11, 2013

The Board briefly discussed revising OCS Bylaws requiring approval by 2/3 majority of all Trustees and potential impact on OCS Charter renewal petition.

ACTION ITEM: OCS Administration will consult with LAUSD to confirm if changing the OCS Bylaws requiring approval by 2/3 majority of all Trustees would be considered a material revision to the OCS Charter renewal petition.

Finance

Graham Dye of Excellent Education reviewed the OCS February 2013 financials. The Board discussed P2 ADA levels necessary to ensure budgeted funding. Moving expenses to relocate to the Westchester Enriched Sciences Magnets site will need to be added to the 2012-2013 OCS Budget.

MOTION: Wendy Teeter moved to accept the financial statements and to approve the check registers for February 2013. Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, Elspeth Paul, and Wendy Teeter voted in favor. Motion passed.

Graham updated the Board on the status of his prior action items.

Graham distributed the 2012-2013 California Charter School Finance, Funding & Compliance Calendar, and recommended that the Board review future compliance event dates and schedule 2013-2014 Board meetings to meet those deadlines.

By the next meeting, Graham will provide the official statute information regarding the use of audit firms for a certain length of time.

Graham met with representatives from our current bank 1st Citizens to discuss the recent change in the FDIC-insured limits, and will schedule a meeting with OCS Administration as soon as possible. The previous limits of \$250,000 have expired therefore there is higher risk. Graham will also meet with alternate banking institutions to inform negotiations with 1st Citizens.

Graham provided an update on options to set up a scholarship fund for OCS teachers enrolling in a Waldorf certification program. We cannot amortize a one-time teacher training expense over future years. It would need to be reflected as an operating expense in 2012-2013 or as part of the 2013-2014 OCS Budget.

Graham provided an overview of Governor Brown's proposed "Local Control Funding Formula" (LCFF), and how that would impact the current charter school funding model. Though LCFF would replace certain funding such as Class Size Reduction, and only supplement base rates for English Learners and students qualifying for Free or Reduced-Price Meals, the OCS base rate cannot be lower than the funding we currently receive.

The next Finance Committee meeting is scheduled for April 23, 2013 at 6:00pm.

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April 11, 2013

Graham Dye left the meeting at 8:45pm.

Directors Report

Executive Director Stephanie Edwards distributed and presented the OCS Directors Report.

Prop 1D: Efforts continue to identify locations for a permanent site. The reality is that our \$6 million is not enough to buy 1 acre on the westside.

Prop 39 – Westchester Enriched Sciences Magnets Campus: On March 25, 2013, OCS signed the alternate agreement for the LAUSD Prop 39 offer of 15 rooms at Westchester Enriched Sciences Magnets. The OCS Board authorized Kristy Mack-Fett to execute the final, single year Use Agreement once details are finalized and costs are calculated. OCS Grades 4-8 will be located on this site.

State Charter School Facilities Incentive Grant:

OCS Administration applied for an Incentive Grant with the California School Finance Authority on April 10, 2013. The selected applicant will be awarded in June.

California Charter Schools Association (CCSA) Conference:

OCS Administrators attended the 20th annual CCSA conference held March 11-14.

Campus Relocation: Storage and moving costs associated with the move to the new Westchester site will be added to the 2012-2013 OCS Budget. Volunteers will be enlisted to pack up classrooms at the Mar Vista campus and beautify the Westchester site.

Enrollment: Enrollment packets are due April 19, 2013. The majority of openings are in Kindergarten. New parent orientations are scheduled for May.

Lunch Program: Food service began on Monday, April 8, 2013. Participation is currently low but will hopefully increase in the next few weeks. We plan to continue with LunchMaster at the Westchester site for the 2013-2014 school year.

STAR Testing Training: STAR testing will begin in May. Follow trainings for OCS Faculty will continue through April.

Common Core Standards (CCS): March 25-26, the OCS faculty worked on Common Core standards integration for math and language arts, with a focus on improving math for all of our subgroups. Math workbooks have been selected to supplement the math blocks taught during Main Lesson. Faculty attendees at the Board meeting reported that many areas of the OCS curriculum already align with CCS. OCS Administration will continue to update on the status of CCS alignment and impact on STAR test scores.

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Board Composition and Recruitment

Mark Galanty sent a Board recruiting communication to OCS Families and Community yahoo groups with an April 15, 2013 deadline for responses. He will send out a reminder since families have just returned from Spring Break. Mark has already presented one candidate to OCS Administration, who conducted a tour of both campuses.

Stephanie Edwards requested candidates with development experience to address our highest priority of funding a permanent site.

Elsbeth suggested approaching Waldorf educators as Board candidates.

The Board discussed the reappointment of current members. We will address renewing Craig Garner for another 3-year term the next Board meeting. Wendy Teeter agreed to continue as Treasurer for 2013-2014.

MOTION: Elspeth Paul moved to approve to reappoint Wendy Teeter for a 3-year term through June 30, 2016, effective April 11, 2013. Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, and Elspeth Paul voted in favor. Wendy Teeter abstained. Motion passed.

Setting of Next Agenda

The next regular Board meeting is scheduled to begin at 7:00pm on May 2, 2013. Board Chair Joshua Dome and Secretary Lori Andrade will be absent. Elspeth Paul will chair the meeting, and Jill Hayashi and/or Debbie Tripp will record the minutes.

ACTION ITEM: Lori Andrade will poll Board members for quorum for the June 7, 2013 Board meeting and a possible June 25, 2013 Special Board meeting.

MOTION: Joshua Dome moved to adjourn the meeting. Jason Haas seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, Elspeth Paul, and Wendy Teeter voted in favor. Motion passed.

Meeting adjourned at 9:29pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees