

Minutes – Unapproved
Ocean Charter School Board Meeting
March 7, 2013

Called to Order by Joshua Dome, Board Chair, and Convened at 7:04pm.

Present: Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi.

Elsbeth Paul and Wendy Teeter were absent.

A quorum was present.

Also present were Executive Director Stephanie Edwards, Director of Playa Vista Campus Kristy Mack-Fett, faculty members Megan Helms, D’Arcy Geanakos and Tomasa Mendoza, and Graham Dye of Excellent Education.

Closed Session - Conference with Labor Negotiators

The Board convened into Closed Session at 7:04pm Pursuant to Brown Act section 54957.6 Conference with Labor Negotiator – Agency designated representatives: Jim Young, Stephanie Edwards and Kristy Mack-Fett. Employee Organization: OCTA.

The Board reconvened to open session at 7:27pm.

There were no Action Items to report.

Closed Session - Conference with Real Property Negotiators

The Board convened into Closed Session at 7:28pm pursuant to Brown Act section 54956.8 (Conference with Real Property Negotiators) – Regarding Marina Christian Fellowship and 12606 Culver Blvd. Agency designated representatives: Stephanie Edwards and Kristy Mack-Fett.

Craig Garner arrived at the meeting at 7:35pm.

The Board reconvened to open session at 7:36pm.

There were no Action Items to report.

Open Forum

Mark Galanty expressed parents’ concern for the safety of elementary-aged students at a high school, based on our Prop 39 offer at the Westchester Enriched Sciences Magnets site. OCS Administration responded that these concerns will be addressed at the next ACG meeting as well as the Friday Folder memo.

Consent Agenda

The Consent Agenda items for March, 2013 are:

- A. Approval of Board Meeting Minutes for February 7, 2013.

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MOTION: Lori Andrade moved to approve the Consent Agenda items for March 7, 2013 as amended. Joshua Dome seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, and Jill Hayashi voted in favor. Craig Garner abstained. Motion passed.

MOTION: Joshua Dome moved to go to the Directors Report agenda item before the Finance item. Jill Hayashi seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi voted in favor. Motion passed.

Directors Report

Executive Director Stephanie Edwards distributed and presented the OCS Directors Report.

Form 700: Board members and members of Administration who are responsible for financial decisions at OCS must submit the Form 700 for 2012 to Stephanie Edwards.

Prop 39 – Westchester Enriched Sciences Magnets Campus: LAUSD presented OCS with a preliminary Prop 39 offer of 15 rooms at Westchester Enriched Sciences Magnets. OCS Administration toured both indoor and outdoor spaces, and submitted a response by the deadline of March 1, 2013 with additional fencing requests to add privacy. The OCS Board will need a resolution to identify the individual authorized to execute the final Use Agreement. Once LAUSD responds to our request, OCS will make our final acceptance by May 1, 2013.

Graham Dye of Excellent Education arrived at the meeting at 7:50pm.

Lunch Program: OCS families were sent paperwork to sign up with hot lunch provider LunchMaster and to establish National Lunch Program eligibility. Food service will begin Monday, April 8, 2013. There will be additional costs associated with distributing lunches and bookkeeping for the program.

STAR Testing Training: OCS Faculty attended STAR testing training on March 6, 2013.

Common Core Standards: The first week of Spring Break, on March 25-26, the OCS faculty will be working on Common Core standards integration with a focus on improving math for all of our subgroups.

Alumni Night: Over a dozen recent OCS graduates attended the annual OCS Alumni Night to share their high school experiences. Unfortunately, very few current OCS 7th and 8th grade students attended. OCS Administration will work with OCS Faculty to encourage greater future attendance for this highly informative event.

Waldorf Teacher Certification: OCS Faculty with or scheduled for cleared California credentials are researching Waldorf certification programs to determine which best meets their needs. They will then inform OCS Administration in writing of the program they

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will enroll in. OCS Administration requests that the Board discuss the viability of a scholarship fund to support our teachers in their efforts towards Waldorf certification.

Finance

Graham Dye of Excellent Education reviewed the OCS January 2013 financials. ADA continues to be lower than anticipated due to high volume of student illnesses and lice.

MOTION: Jason Haas moved to accept the financial statements and to approve the check registers for January 2013. Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi voted in favor. Motion passed.

Graham reviewed the OCS 2nd Interim Financial Report to LAUSD. The Board discussed LAUSD financial reporting requirements and timelines.

ACTION ITEM: Graham Dye of Excellent Education will send to Lori Andrade the annual LAUSD financial reporting procedures and timeline, to distribute to the Board.

MOTION: Mark Galanty moved to approve the OCS 2012-2013 2nd Interim Financial Report to LAUSD as amended to reflect \$75,000 additional revenue from our Prop 1D funding. Joshua Dome seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi voted in favor. Motion passed.

The Board discussed the process of selecting a new audit firm. Up until now, OCS retained the same firm but was audited by different partners within the firm.

ACTION ITEM: Graham Dye of Excellent Education will provide Lori Andrade with official statute information regarding the use of audit firms for a certain length of time.

ACTION ITEM: The OCS Audit Subcommittee will commit to selecting a new audit firm in the Spring of 2014 for the 2013-2014 school year.

MOTION: Jason Haas moved to approve Vavrinek, Trine, Day & Company as auditors for OCS for the 2012-2013 school year. Jill Hayashi seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi voted in favor. Motion passed.

The Board discussed the recent change in the FDIC-insured limits. The limits of \$250,000 have expired therefore there is higher risk. Graham reviewed the options of repurchase agreements or sweep accounts and the pros and cons of each.

ACTION ITEM: Graham Dye of Excellent Education will schedule a meeting with OCS Administration and our current bank 1st Citizens, to negotiate the best options due to the recent change in the FDIC-insured limits.

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ACTION ITEM: Graham Dye of Excellent Education and Craig Garner will research alternative banking institutions for additional options due to the recent change in the FDIC-insured limits.

The Board is in agreement regarding a scholarship fund for OCS teachers enrolling in a Waldorf certification program, and discussed the financial viability to achieve this goal. Graham confirmed that using net income for a one-time scholarship would be reflected as an expense in the current year, causing deficit and risking OCS' Prop 1D eligibility.

ACTION ITEM: Graham Dye of Excellent Education will research if OCS could incur a one-time teacher training expense by June 2013 or amortize it over future years.

Graham Dye left the meeting at 8:55pm.

Board Composition and Recruitment

With the resignation of Olivier Taillieu, we have 8 remaining Board members, and of those, 3 whose terms expire June 30, 2013. Joshua Dome, Mark Galanty and Jill Hayashi will lead Board recruitment efforts. The Board discussed maintaining a balance of parent and community members. Stephanie Edwards emphasized prioritizing members with development experience to address site funding.

Craig Garner expressed his willingness to renew for another 3-year term.

ACTION ITEM: Mark Galanty will send out a Board recruiting communication to OCS Families and Community yahoo groups by April 1, 2013.

ACTION ITEM: Joshua Dome, Mark Galanty, and Jill Hayashi will conduct the initial screening of potential Board candidates who respond to the April 1, 2013 recruiting communication.

ACTION ITEM: Lori Andrade will agendaize for the April 2013 Board meeting the reappointment of interested current Board members.

Setting of Next Agenda

The next regular Board meeting is scheduled to begin at 7:00pm on April 11, 2013.

MOTION: Joshua Dome moved to adjourn the meeting. Craig Garner seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Craig Garner, Jason Haas, and Jill Hayashi voted in favor. Motion passed.

Meeting adjourned at 9:23pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees