

Minutes – Approved
Ocean Charter School Board Meeting
February 7, 2013

Called to Order by Joshua Dome, Board Chair, and Convened at 7:43pm.

Present: Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, and Wendy Teeter.

Craig Garner, Elspeth Paul and Olivier Taillieu were absent.

A quorum was present.

Also present were Executive Director Stephanie Edwards, Director of Playa Vista Campus Kristy Mack-Fett, faculty members Megan Helms, D’Arcy Geanakos and Tomasa Mendoza, and Graham Dye of Excellent Education.

Closed Session - Public Employee: Performance Evaluation

The Board convened into Closed Session at 7:44pm Pursuant to Brown Act section 54957 Public Employee: Performance Evaluation – Position: Executive Director.

The Board reconvened to open session at 8:04pm.

The following were Action Items from Closed Session:

MOTION: Jason Haas moved to amend the employment contract of OCS Executive Director, Stephanie Edwards, effective February 7, 2013, to increase her current salary by \$5,000, retroactive to July 1, 2012. Wendy Teeter seconded the motion. Lori Andrade, Mark Galanty, Joshua Dome, Jason Haas, Jill Hayashi and Wendy Teeter voted in favor. Motion passed.

Open Forum

Lisa Aycock spoke regarding communication protocol amongst OCS students.

Mark Galanty described the well-attended Charter Renewal celebration at the ACG meeting just prior to the Board meeting. He submitted a document expressing gratitude and acknowledged the efforts of OCS Board members, Administration, faculty and community members who assisted in this critical process.

Joshua Dome read a document from the OCS Board of Trustees to the OCS Community expressing gratitude for OCS’ charter being renewed for another five years.

Joshua Dome read a letter from Craig Garner regarding the hiring of an OCS Development Director.

Joshua Dome announced that Olivier Taillieu has resigned from the OCS Board of Trustees effective immediately.

Stephanie Edwards and Kristy Mack-Fett arrived at the meeting at 8:12pm.

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Consent Agenda

The Consent Agenda items for February 7, 2013 are:

- A. Approval of Board Meeting Minutes for January 10, 2013.

MOTION: Mark Galanty moved to approve the Consent Agenda items for January 10, 2013 as amended. Jill Hayashi seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi and Wendy Teeter voted in favor. Motion passed.

Finance

Graham Dye of Excellent Education reviewed the OCS December 2012 financials. ADA for this time period is lower than anticipated due to high volume of student illnesses.

MOTION: Wendy Teeter moved to accept the financial statements and to approve the check registers for December 2012. Mark Galanty seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi, and Wendy Teeter voted in favor. Motion passed.

Graham reviewed the OCS Forms 990 and 199 for the fiscal year 2011-2012, which are due February 15, 2013. The documents have already been reviewed and recommended by Excellent Education, and OCS Administration, Treasurer and several Board members.

MOTION: Wendy Teeter moved to approve the 2011-2012 OCS Form 990 and 199. Lori Andrade seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi and Wendy Teeter voted in favor. Motion passed.

Stephanie Edwards reviewed the revised OCS 2012-21013 Budget. Changes were reviewed in detail at the January 30, 2013 OCS Finance Committee meeting. Significant revisions include:

- Unfreezing salaries for OCTA members and full-time OCS staff
- Lower enrollment
- Increasing Handwork for Grades 1-3 from once to twice a week
- Added hot lunch program staffing expenses

OCS Administration is negotiating with OCTA the use of furlough days as student free days, so that OCS faculty can work on Common Core professional development.

MOTION: Joshua Dome moved to approve the revised OCS 2012-2013 Budget. Wendy Teeter seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi and Wendy Teeter voted in favor. Motion passed.

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ACTION ITEM: Graham Dye of Excellent Education will send to Lori Andrade the final versions of the Forms 990 and 199.

ACTION ITEM: Graham Dye of Excellent Education will send to Lori Andrade the final version of the revised OCS 2012-2013 Budget.

The Board took a brief recess from 8:54pm to 9:00pm.

Graham Dye left the meeting at 9:00pm.

Directors Report

Executive Director Stephanie Edwards distributed and presented the OCS Directors Report.

Prop 39 – Playa Vista Campus: We were initially offered Prop 39 space at Playa Vista Elementary for 2013-2014, however, only 6 rooms which is less than the 9 we are currently using this year. LAUSD has now presented OCS with a preliminary Prop 39 offer of 15 rooms at Westchester Enriched Sciences Magnets. We anticipate a site tour in the next few weeks. OCS must respond by March 1, 2013, and make our final acceptance by May 1, 2013.

Enrollment: A total of 6 Enrollment events have been present on both campuses in English and Spanish. The Enrollment Lottery for 2012-2013 will be held at 10:00am on February 27, 2013, at the Playa Vista campus.

OCS Website: As required by SARC, the new OCS website went live on February 1, 2013. More content will be added as soon as possible. The TapRoot grant did not include training for OCS staff on web functionality to maintain the website, so there is a learning curve.

Lunch Program: OCS continues the application process to administer and be reimbursed for a hot lunch program. Details are still being worked out with provider “LunchMaster” for prices and start date. By March, OCS families will be sent paperwork for eligibility.

Charter Renewal: LAUSD approved the OCS Charter Renewal petition for renewal for another 5 years! The Charter Schools Division is being audited by the CDE, and has selected OCS as their candidate for the charter renewal audit process. The audit will take place on February 13, 2013.

Common Core Standards: The first week of Spring Break, the OCS faculty will be working on Common Core standards integration with a focus on improving math for all of our subgroups.

Alliance Conference: The Alliance did not provide a list of Alliance-approved training programs. Stephanie Edwards will contact them regarding criteria they would approve.

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Board Composition and Recruitment

Joshua Dome reviewed current Board composition, processes and needs. With the resignation of Olivier Taillieu, we have 8 remaining Board members, and of those, 3 whose terms expire June 30, 2013. The OCS Board of Trustees may add members either through the OCS Board of Trustees Election Process for elected parent seats, or Board recruitment, interview and appointment of community members. Board members agreed that we need further discussion of gaps in Board expertise, leadership succession and delegation of responsibilities. We should also continue to increase our Board diversity.

Wendy Teeter expressed her willingness to serve another year on the Board for consistency and smooth transition to the next Treasurer.

ACTION ITEM: Lori Andrade will send the prior Board recruiting communications to Joshua Dome, Mark Galanty, and Jill Hayashi.

Setting of Next Agenda

The next regular Board meeting is scheduled to begin at 7:00pm on April 11, 2013.

MOTION: Joshua Dome moved to adjourn the meeting. Jill Hayashi seconded the motion. Lori Andrade, Joshua Dome, Mark Galanty, Jason Haas, Jill Hayashi and Wendy Teeter voted in favor. Motion passed.

Meeting adjourned at 9:50pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees