



Minutes – Unapproved  
Ocean Charter School Finance Meeting  
January 30, 2013

**Called to Order by Wendy Teeter, Finance Chair, and Convened at 7:17pm.**

Present: Joshua Dome, Nancy O'Rourke, Lori Andrade, Charlie Francis, Stephanie Edwards, and Kristy Mack-Fett.

Also present was Graham Dye from ExEd.

A quorum was present.

**Review of Finance Committee Membership**

Discussion of people willing to serve on the Finance Committee resulted in the nomination of Joshua Dome, Lori Andrade, Charlie Francis, and Wendy Teeter for serving during the 2012-2013 school year.

**ACTION ITEM:** Joshua Dome and Lori Andrade to agendize for the February 2013 Board meeting the appointment of Joshua Dome, Lori Andrade, Charlie Francis, and Wendy Teeter as a Finance Committee members for 2012-2013.

**Review of proposed revisions to the OCS 2012-2013 Annual Budget**

Finance meeting attendees reviewed the proposed revisions in consultation with Graham Dye. Without having formal committee membership, the group decided to collectively and unofficially recommend the proposed revisions to the OCS Board of Trustees.

**Fiscal Policies & Procedures Review**

Finance meeting attendees discussed the yearly need to review the fiscal policies and procedures to ensure that all is current and reflect of OCS practices.

**ACTION ITEM:** Wendy Teeter and Nancy O'Rourke will review the fiscal policies and procedures and bring results back to the Finance Committee.

**Open Forum**

No comments were provided and no future Finance meeting date determined.

Meeting adjourned at 8:57pm.

Respectfully submitted by  
Wendy Teeter, OCS Finance Chair