



Directors' Report
December 1, 2016

ADMINISTRATION

Del Rey Campus Update:

Preparations are underway to transform the Del Rey Campus into the beautiful annual Winter Faire and will include student and faculty performances, crafts, delicious food, and more for all to enjoy!

Westchester Campus Update:

OCS administration is working with the Prop 39 office to upgrade the outlet in our office bungalow in order to accommodate a new copy machine.

OCS and WESM administrations continue to work collaboratively on campus safety and security, including fire and earthquake drills and maintaining a secure campus with locked driveway gates.

Panama Property:

The OCS Board of Trustees and Finance Committee will meet at 12870 Panama Street for regularly scheduled meetings. Faculty and staff professional development will also meet at the Panama location. The cleaning service has been scheduled to clean the meeting rooms and restrooms in the building.

New OCS donor development film:

A team of talented OCS parents is producing a new film to be used for the purpose of donor development. The expected completion date of the film is in January.

Enrollment Update:

<u>By Grade</u>	<u>By Class</u>
K=68	K = 26
TK=39	K = 27
1st=52	K = 27
2nd=51	1 st = 26
3rd=53	1 st = 26
4th=56	2 nd = 26
5th=55	2 nd = 25
6th=50	3 rd = 26
7th=41	3 rd = 27
8th=51	4 th = 28
Total=516	4 th = 28



5th = 27

5th = 28

6th = 26

6th = 24

7th = 18

7th = 23

8th = 25

8th = 26

Parent Tours and Information Meetings:

This week, we have a Parent Tour and Information meeting scheduled on Wednesday at the Del Rey campus. There are three more Parent Tours and Information meetings scheduled on January 11th, 18th, and 25th following the Winter break.

As of today, 11/28/16, we have received 229 applications for the 2017-18-enrollment lottery.

Outreach Events:

We presented to 50+ parents at the Neighborhood Youth Association for at risk youth in Venice on November 9th. Given that the majority of parents in attendance were Spanish speaking, we thank Ms. Mendoza, one of our own eighth grade teachers for attending and presenting in Spanish. Also, on November 9th, we presented at the Coeur d'Alene Middle School Faire where 30+ parents took information, asked questions, and signed up for tours. On December 5th, we will be presenting at the annual Kindergarten Fair at Loyola Marymount University.

Diversity Committee update:

The Diversity Committee has had 2 meetings and is scheduled to meet again Tuesday, November 29th from 8:15-10am in the DR campus library. To date, the committee has discussed the following:

- Cultural inclusion in the classroom (stories/dolls/books)
- Diversity and Equity representative from each class (still in need of parents for some classes)
- Diversity and Equity representation at the Knight of the Bedtime Stories
- Diversity and Equity representation at the Winter Faire
- Book Faire next year to include more diverse books
- Individual sharing of emerging issues
- Outreach via word of mouth to increase diversity of OCS student body



ACADEMIC PROGRAMS:

Internal Benchmark Assessments:

Students in grades 2nd-8th grade completed beginning of year internal benchmark assessments using EasyCBM for English Language Arts and Math in September. Grades 2nd-8th will complete another set of assessments and 1st grade will complete the first assessment in mid January as one method of tracking student progress. For the fall parent-teacher conferences, teachers used the results of these assessments combined with results on teacher made assessments and observations to share an overall picture of each child's academic, social, and emotional growth. The internal assessment results combined with teacher made assessments and standardized test scores are also used to determine which students need academic intervention support. Our intervention teachers target specific skills such as decoding/phonics, reading fluency, reading comprehension, math fluency, and math concepts based on students' needs.

Coming School Events:

- December 2nd, Friday, **7th and 8th Grade School Dance** at WC Social Hall, 6:00-8:30PM
- December 10th, Saturday, 10AM-3PM, **Winter Faire** at the Del Rey Campus, All Welcome!
- December 19th-January 2nd, Monday-Monday-Winter Break, **NO SCHOOL**
- January 3rd, Tuesday, **SCHOOL RESUMES**