

Minutes-Unapproved
Ocean Charter School Governance Committee Meeting
May 16, 2013

Called to order by Jason Haas, Governance Committee Chair, and convened at 7:10 pm.

Committee members present: Jason Haas, Wendy Teeter, Stephanie Edwards, Nancy O'Rourke, and Julie Jbara.

Committee members absent: Lori Andrade, Ellen Faustine Barnett, and Debbie Tripp.

A quorum was present.

Also present were Director Kristy Mack-Fett and parent Jill Ingles.

Open Forum

There were no comments in Open Forum.

Child Care during School Meetings Policy

This administrative policy will set terms under which paid child care can be provided on campus for the purpose of allowing parents and guardians of students to attend meetings offered by the School. The Committee extensively discussed and revised the draft policy prepared at the last meeting.

ACTION ITEM: Jason Haas to incorporate proposed edits into the draft policy and forward it to school administration.

Field Trip Policy & Overnight Field Trip Policy

The committee has begun a review of school administrative policies as to the logistical, legal, and other practical issues that affect the conduct of school field trips, both day trips and overnight trips. An initial list of terms has been developed and will be expanded on at future meetings. School administration will consult with OCS faculty regarding the curricular aspects of the field trip process.

ACTION ITEM: Stephanie Edwards and Nancy O'Rourke will meet to continue developing a proposal for revising OCS field trip policies.

Updating Board Calendar

Wendy Teeter briefly reviewed past Board practices with respect to maintaining a calendar of annual Board and school obligations. The Committee agreed that this practice should be revived and will revisit the issue at a future meeting.

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OCS Board Officer Responsibilities

The Committee discussed the roles and duties of the officers of the Board of Trustees. The committee further discussed ways to improve overall Board and committee functioning, especially as the size of the OCS Board has shrunk over time.

MOTION: Julie Jbara moved that the Governance Committee recommend that the OCS Board of Trustees Vice-Chairman position become the ex officio Chair of the Governance Committee. Nancy O'Rourke seconded the motion. Wendy Teeter, Stephanie Edwards, Nancy O'Rourke, and Julie Jbara voted in favor. Jason Haas abstained. Motion passed.

ACTION ITEM: Jason Haas to recommend to the Board that it appoint Kristy Mack-Fett and Jill Ingles to the Governance Committee.

Setting of the Next Meeting Date

The next committee meeting will not take place until August or September 2013.

ACTION ITEM: Stephanie Edwards and Kristy Mack-Fett will confer and propose a date for the next Committee meeting to the Committee chair.

Meeting adjourned at 9:54 pm.

Respectfully submitted by
Jason Haas, Chairman